

**NASSAU COUNTY BRIDGE AUTHORITY
BOARD MEETING OF DECEMBER 18, 2024
AGENDA**

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|---|-----------------------------|
| 1. Agenda | Page 1 |
| 2. Call to Order | |
| 3. Insurance Renewal Discussion – Nicole from Salerno | |
| 4. Minutes of the Meeting of 11/20/24 (Vote to Approve) | Pages 2-6 |
| 5. Paid Vouchers – November 2024 (Vote to Ratify) | Pages 7-8 |
| 6. Accounting Consultant Report | |
| a. Credit Card Revenue | Page 9 |
| b. Monthly Financials for October 2024 | Pages 10-18 |
| 7. Monthly Traffic Statistics – October 2024 | Pages 19-22 |
| 8. Overtime Listing – November 2024 | Page 23 |
| 9. Managers’ Report on Bridge Operations | Discussion |
| a. Bridge Color Lighting Project – mockup in place | |
| b. Portable Color message signs – delivery expected by 12/31/24 | |
| c. License Plate Reader Project – LPR installation completed | |
| d. In House Project Savings – IT Department space renovations | Page 24 |
| e. Main office/desk area renovation Jan/Feb 2025 | |
| f. Facility Property Survey – Met with Tristate and Hardesty | |
| g. Upgrade Generator Control Panel “The Motherboard” | |
| 10. Engineering Report | Discussion |
| a. Spare Parts Inventory | Page 25 |
| b. Bulkhead Project | |
| 11. Committee Updates | Discussion |
| 12. Executive Session | Discussion |
| a. Personnel Matters | |
| b. Audit update | |

Next Board Meeting— Tentatively set for January 15, 2025

**NASSAU COUNTY BRIDGE AUTHORITY
BOARD MEETING OF NOVEMBER 20, 2024
AGENDA**

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|---|-------------------------------|
| 1. Agenda | Page 1 |
| 2. Call to Order | |
| 3. Minutes of the Meeting of 10/16/24 (Vote to Approve) | Pages 2 - 7 |
| 4. Paid Vouchers – October 2024 (Vote to Ratify) | Pages 8 - 9 |
| 5. Accounting Consultant Report | |
| a. Credit Card Revenue | Page 10 |
| b. Monthly Financials for September 2024 | Pages 11 - 19 |
| 6. Monthly Traffic Statistics – September 2024 | Pages 20 - 23 |
| 7. Overtime Listing – October 2024 | Page 24 |
| 8. Managers’ Report on Bridge Operations | Discussion |
| a. Bridge Color Lighting Project – mockup in place | |
| b. Portable Color message signs – delivery expected by 12/31/24 | |
| c. Drone Photography – completed 10/22/24 | |
| d. License Plate Reader Project – LPR installation completed | |
| e. Winter Weather Preparations | |
| f. Facility Property Survey | |
| g. In House Project Savings – IT Department space renovations | Page 25 |
| h. Holiday season operations | |
| i. Fire Department Lease | |
| 9. Engineering Report | Discussion |
| a. Spare Parts Inventory | Page 26 |
| b. Bulkhead Project | |
| 10. Committee Updates | Discussion |
| 11. Executive Session | Discussion |
| a. Personnel Matters | |

Next Board Meeting— Tentatively set for December 18, 2024

**NASSAU COUNTY BRIDGE AUTHORITY
BOARD MEETING OF OCTOBER 16, 2024
AGENDA**

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|--|--------------------------------------|
| 1. Agenda | Page 1 |
| 2. Call to Order | |
| 3. Minutes of the Meeting of 09/25/24 (Vote to Approve) | <u>Pages 2-6</u> |
| 4. Paid Vouchers - September 2024 (Vote to Ratify) | <u>Pages 7-8</u> |
| 5. Accounting Consultant Report | |
| a. Credit Card Revenue | <u>Page 9</u> |
| b. Monthly Financials for August 2024 | <u>Pages 10 -18</u> |
| 6. Monthly Traffic Statistics – August 2024 | <u>Pages 19 - 22</u> |
| 7. Overtime Listing – September 2024 | <u>Page 23</u> |
| 8. Managers’ Report on Bridge Operations | Discussion |
| a. Variable Message Signs Project – Procurement | |
| b. Website: Drone photography | |
| c. Financial Statement Firm | |
| d. Certificate of Deposit | |
| e. LPR update | |
| f. Bridge Lights project | |
| g. In House Project Savings | |
| h. Facility Survey | <u>Page 24</u> |
| 9. Engineering Report | Discussion |
| a. Spare Parts Inventory | <u>Page 25</u> |
| b. Bulkhead Project | |
| 10. Committee Updates | Discussion |
| 11. Executive Session | Discussion |
| a. Personnel Matters | |

**NASSAU COUNTY BRIDGE AUTHORITY
BOARD MEETING OF SEPTEMBER 25, 2024
AGENDA**

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|--|------------------------------|
| 1. Agenda | Page 1 |
| 2. Call to Order | |
| 3. Resolution of 08/21/24 (Vote to Approve) | Page 2 |
| 4. Minutes of the Meeting of 08/21/24 (Vote to Approve) | Page 3 - 8 |
| 5. 2025 Operating & Capital Budget (Vote to Approve) | Page 9 - 12 |
| 6. Paid Vouchers - August 2024 (Vote to Ratify) | Page 13 - 15 |
| 7. Accounting Consultant Report | Page 16 - 24 |
| a. Monthly Financials for July 2024 | |
| 8. Monthly Traffic Statistics – July 2024 | Page 25-28 |
| 9. Overtime Listing – August 2024 | Page 29 |
| 10. Managers’ Report on Bridge Operations | Discussion |
| a. Variable Message Signs Project – Procurement | |
| b. Variable Message Signs for Toll Booths - Project | |
| c. Website: Drone photography | |
| d. Barred vehicles / Credit Card readers | Page 30 |
| e. Armored carrier update | |
| f. NYCLASS Investments | |
| g. LPR update | |
| h. Bridge Lights project | |
| i. In House Project Savings | Page 31 |
| 11. Engineering Report | Discussion |
| a. Spare Parts Inventory | Page 32 |
| b. Bulkhead Project | |
| c. Electrical Power Sources – Generator(s) | |
| d. Facility Survey | |
| 12. Committee Updates | Discussion |
| 13. Executive Session | Discussion |
| a. Banking processes | |

**NASSAU COUNTY BRIDGE AUTHORITY
BOARD MEETING OF AUGUST 21, 2024
AGENDA**

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|---|----------------------------|
| 1. Agenda | Page 1 |
| 2. Call to Order | |
| 3. Minutes of the Meeting of 07/17/24 (Vote to Approve) | Page 2-6 |
| 4. Vice-Chair: Vote to approve | Discussion |
| 5. 2025 Operating & Capital Budget (draft – due September 2024) | Page 7-10 |
| 6. Paid Vouchers - July 2024 (Vote to Ratify) | Page 11-12 |
| 7. Accounting Consultant Report | Page 13-21 |
| a. Monthly Financials for June 2024 | |
| 8. Monthly Traffic Statistics – June 2024 | Page 22-25 |
| 9. Overtime Listing – July 2024 | Page 26 |
| 10. Managers' Report on Bridge Operations | Discussion |
| a. Summer Peak Season Traffic update | |
| b. Variable Message Signs Project – Demonstration | |
| c. Website: Drone photography | |
| d. Barred vehicles / Credit Card readers | Page 27 |
| e. Armored carrier update | |
| f. NYCLASS Investments | |
| g. LPR update | |
| h. NCPD Radio Communications update – Hurricane prep | |
| i. Bridge Lights project | |
| j. In House Project Savings | Page 28 |
| 11. Engineering Report | Discussion |
| a. Spare Parts Inventory | Page 29 |
| b. Bulkhead Project | |
| 12. Committee Updates | Discussion |
| 13. Executive Session | Discussion |
| a. Personnel Matters | |
| b. Banking processes | |
| c. See business model | |

**NASSAU COUNTY BRIDGE AUTHORITY
BOARD MEETING OF JULY 17, 2024
AGENDA**

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|--|----------------------------|
| 1. Agenda | Page 1 |
| 2. Call to Order | |
| 3. Minutes of the Meeting of 06/19/24 (Vote to Approve) | Page 2-5 |
| 4. Executive Session – Personnel Matter | Discussion |
| 5. Paid Vouchers - June 2024 (Vote to Ratify) | Page 6-7 |
| 6. Accounting Consultant Report | Page 8-16 |
| a. Monthly Financials for May 2024 | |
| 7. Monthly Traffic Statistics – May 2024 | Page 17-20 |
| 8. Overtime Listing – June 2024 | Page 21 |
| 9. Managers’ Report on Bridge Operations | Discussion |
| a. Intermittent overnight road closures, for drawbridge mechanical service (7/22 week) | |
| b. Summer Peak Season Traffic update | |
| c. Water connection in Atlantic Beach | |
| d. Armored carrier update | |
| e. NYCLASS Investments | |
| f. Sheehan CPA update | |
| g. Annual ABO review | |
| h. Grant update | |
| i. LPR update | |
| j. NCPD Radio Communications update | |
| k. NCPD vehicle fueling update | |
| 10. Engineering Report | Discussion |
| 11. Committee Updates | Discussion |
| 12. Executive Session | Discussion |
| a. Additional if needed | |

**NASSAU COUNTY BRIDGE AUTHORITY
BOARD MEETING OF JUNE 19, 2024
AGENDA**

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|--|----------------------------|
| 1. Agenda | Page 1 |
| 2. Call to Order | |
| 3. Minutes of the Meeting of 05/15/24 (Vote to Approve) | Page 2-6 |
| 4. Paid Vouchers - May 2024 (Vote to Ratify) | Page 7-8 |
| 5. Salerno Insurance Presentation | Discussion |
| 6. Accounting Consultant Report | Page 9-15 |
| a. Monthly Financials for April 2024 | |
| 7. Monthly Traffic Statistics – April 2024 | Page 18-21 |
| 8. Overtime Listing – May 2024 | Page 22 |
| 9. Managers’ Report on Bridge Operations | Discussion |
| a. Summer Peak Season Traffic update | |
| b. USCG / Tower Operations update | |
| c. Amazon update | |
| d. Armored carrier update | |
| e. Water connection in Atlantic Beach | |
| f. Sheehan CPA update | |
| g. NCPD Radio Communications update | |
| h. NCPD vehicle fueling update | |
| i. IT Department update | |
| j. Green space update | |
| k. Media/Advertising signs | |
| 10. Committee Updates and conclusion of committees that have concluded the tasks | Discussion |
| 11. Executive Session | Discussion |

Next Board Meeting— Tentatively set for TBD

**NASSAU COUNTY BRIDGE AUTHORITY
BOARD MEETING OF MAY 15, 2024
AGENDA**

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|--|----------------------------|
| 1. Agenda | Page 1 |
| 2. Call to Order | |
| 3. Minutes of the Meeting of 04/17/24 (Vote to Approve) | Page 2-4 |
| 4. Paid Vouchers - April 2024 (Vote to Ratify) | Page 5-6 |
| 5. Salerno Insurance Presentation | Discussion |
| 6. Pursuant to Article IV: Officers. Election of Vice-Chair at least once a calendar year. | Discussion |
| a. Motion to reconfirm Vincent Pasqua. | |
| 7. Accounting Consultant Report | Page 7-13 |
| a. Monthly Financials for March 2024 | |
| b. Completed 2023 Annual Audit | |
| 8. Monthly Traffic Statistics – March 2024 | Page 14-17 |
| 9. Overtime Listing – April 2024 | Page 18 |
| 10. Managers’ Report on Bridge Operations | Discussion |
| a. Discussion Bridge Lighting Project Update – revised plan | |
| b. NYSIF Employee Training – Scheduled for June | |
| c. Bridge Lines - Painting – Completed | |
| d. Pay By Plate / LPR System (NYS Bridge Authority meeting) On-going | |
| e. US Coast Guard Update | |
| f. Amazon Update | |
| g. Emergency management and radio communication process | |
| h. Posillico civil construction request for space license | |
| i. Post Earthquake – Structural Assessment | |
| j. Police Fueling Project - In Legal Review | |
| k. Toll Booth - Credit Cards | |
| l. Entry System - Stage 1 | |
| m. Time Clock & Scheduling System | |
| n. IT Upgrades - Network Switches | |
| o. Capital Projects - Potential Federal Grant (rolling deadline 10/1 latest) | |
| p. Wikipedia Update | |
| q. Annual Fleet/Vehicle Review | |
| r. Armored Carrier - Vendor Review | |
| s. Camera Video Surveillance | |
| t. Media/Advertising signage and potential committee discussion | |
| 11. Committee Updates and conclusion of committees that have concluded the tasks | Discussion |
| 12. Executive Session | Discussion |
| a. Board Resolution | |
| b. Early Retirement Incentive | |
| c. Management function overview | |

Next Board Meeting— Tentatively set for Wednesday, June 19, 2024

NASSAU COUNTY BRIDGE AUTHORITY

BOARD MEETING OF APRIL 17, 2024

AGENDA

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| 1. Agenda | Page 1 |
| 2. Call to Order | |
| 3. Minutes of the Meeting of 03/20/24 (Vote to Approve) | <u>Pages 2 – 26</u> |
| 4. Paid Vouchers - March 2024 (Vote to Ratify) | <u>Pages 27 – 29</u> |
| 5. Accounting Consultant Report | <u>Pages 30 - 36</u> |
| a. Monthly Financials for February 2024 | |
| b. Update on 2023 Annual Audit | |
| 6. Monthly Traffic Statistics – February 2024 | <u>Pages 37 - 40</u> |
| 7. Overtime Listing – March 2024 | <u>Pages 41</u> |
| 8. Managers’ Report on Bridge Operations | Discussion |
| a. Bridge Lighting Project Update | |
| b. Police Fueling Project - In Legal Review | |
| c. Bridge Lines - Painting | |
| d. Posillico civil construction request for space lease | |
| e. Armored Carrier - Vendor Review | |
| f. Toll Booth - Credit Cards | |
| g. LPR System | |
| h. Entry System - Stage 1 | |
| i. Time Clock & Scheduling System | |
| j. IT Upgrades - Network Switches | |
| k. Camera Video Surveillance | |
| l. Office Renovations | |
| m. Capital Projects - Potential Federal Grant (rolling deadline 10/1 latest) | |
| n. Safe Streets & Roads – Potential Grant (upcoming deadline mid-May) | |
| o. Toll Booth - Damage | |
| p. Wikipedia Update | |
| q. Emergency management and radio communication process | |
| r. Annual Fleet/Vehicle Review | |
| s. Tolls by mail - update | |
| t. Post Earthquake – Structural Assessment | |
| 9. Committee Updates | |
| 10. Executive Session | Discussion |
| a. Personnel Matters | |

Next Board Meeting— Tentatively set for Wednesday, May 15,2024

NASSAU COUNTY BRIDGE AUTHORITY

BOARD MEETING OF MARCH 20, 2024

AGENDA

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|---|------------------------------------|
| 1. Agenda | Page 1 |
| 2. Call to Order | |
| 3. Insurance Presentation by NFP | Discussion |
| 4. Minutes of the Meeting of 2/21/24 (Vote to Approve) | <u>Pages 2-5</u> |
| 5. Paid Vouchers—February 2024 (Vote to Ratify) | <u>Pages 6-7</u> |
| 6. Accounting Consultant Report | <u>Pages 8-13</u> |
| a. Monthly Financials for January 2024 | |
| b. Update on 2023 Annual Audit | |
| 7. Monthly Traffic Statistics—January 2024 | <u>Pages 14-15</u> |
| 8. Overtime Listing—February 2024 | <u>Page 16</u> |
| 9. Treasurer Letter for New Signatures - Vouchers | <u>Page 17-18</u> |
| 10. Managers' Report on Bridge Operations | Discussion |
| a. Bridge Lighting Project Update | |
| b. Police project – Lawyers to review | |
| c. Bride Lines – Painting | |
| d. Posillico civil construction request for space lease | |
| e. Wikipedia Update | |
| f. Removal of Steps and Neighbors | |
| 11. Committee Updates | |
| 12. Executive Session | Discussion |
| a. Personnel Matters | |
| b. Village of Lawrence Lighting | |

Next Board Meeting— Tentatively set for Wednesday, April 17,2024

**NASSAU COUNTY BRIDGE AUTHORITY
BOARD MEETING OF FEBRUARY 21, 2024
AGENDA**

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|---|--------------------------------------|
| 1. Agenda | Page 1 |
| 2. Call to Order | |
| 3. Employee Award Presentation by Executive Director | Discussion |
| 4. Minutes of the Meeting of 12/20/23 (Vote to Approve) | <u>Pages 2 - 5</u> |
| 5. Minutes of the Emergency Meeting of 1/15/24 (Vote to Approve) | <u>Pages 6 - 7</u> |
| 6. Paid Vouchers—December 2023 and January 2024 (Vote to Ratify) | <u>Pages 8 - 12</u> |
| 7. Engineering Consultant Report | Discussion |
| 8. Accounting Consultant Report | <u>Pages 13 - 20</u> |
| a. Monthly Financials for December 2023 | |
| b. Update on 2023 Annual Audit | |
| c. Purchase of new accounting software (QuickBooks) | |
| d. Quote from accounting firm for future audit | |
| 9. Monthly Traffic Statistics—December 2023 | <u>Pages 21 - 22</u> |
| 10. Overtime Listing—December 2023 and January 2024 | <u>Pages 23 - 25</u> |
| 11. Managers' Report on Bridge Operations | Discussion |
| a. Report on EZ-Pass Operations | |
| b. Concrete Steps Removed – AB Hill | |
| c. Village of Lawrence I878 Lights | |
| d. Irrigation System JFK Memorial Plaza | |
| e. Planters – AB Triangle @ Acapulco | |
| f. Bridge Lighting Project Update | |
| g. Emergency management and communication process | |
| h. NCBA Wiki Page | |
| 12. Committee Updates | |
| 13. Executive Session | Discussion |
| a. Personnel Matters | |

Next Board Meeting— Tentatively set for Wednesday, March 20,2024

January Monthly Board Meeting Cancelled

Jan 17, 2024 | Meetings

Due to scheduling conflicts preventing a quorum of voting members, the January meeting of the NCBA Board of Commisioners is cancelled.

The next scheduled meeting of the Board is scheduled for Wednesday February 21st.