

**MINUTES OF THE MEETING OF THE
NASSAU COUNTY BRIDGE AUTHORITY
HELD ON JANUARY 16, 2020
LAWRENCE, NEW YORK**

**PRESENT: JAMES J. VILARDI, CHAIRMAN
HELEN ELOVICH, MEMBER
ROSEMARIE EVOLA, DEPUTY MANAGER
RUSSELL ROSENTHAL, MEMBER
ALAN HARTSTEIN, MEMBER
PETER GERBASI, ENGINEERING
JEFF GREENFIELD, NGL INSURANCE GROUP
ALAN BLASS, FINANCIAL CONSULTANT (By Skype)
NICHOLAS MIRAGLIA, ESQ.COUNSEL**

**ABSENT: DONIEL BODNER, AUDITOR
SHALOM MAIDENBAUM, MEMBER
VINCENT GRASSO, MAMAGER (Military Leave)
ANTHONY ANSELMO, TOLL STATION MANAGER**

**ALSO PRESENT:
MICHAEL MEROLA, BRIDGE MAINTENANCE SUPERVISOR
CARMELO AYALA**

.....
Deputy Manager Rosemarie Evola called the meeting to order at 4:45 p.m.

Upon a motion by Mr. Hartstein seconded by Ms. Elovich and unanimously carried the minutes of the Meeting of November 21, 2019 were approved as amended.

Insurance Consultants Report

Mr. Greenfield submitted the following to the Authority:

1. As per prior correspondence, supported by industry articles due to rising property rates the consultant recommends we opt to a three year annual installment policy as opposed to the current one year where we are in the final year.
2. Salerno Brokerage bid. As per the Salerno's summary letter outlining their numerous marketing efforts and success with respect to the renewal negotiations, the consultant recommends the renewal award to Salerno Brokerage

Discussion to place with regard to the correspondence submitted by Mr. Greenfield (attached to the minutes).

Upon a motion by Ms. Elovich, seconded by Mr. Rosenthal and unanimously carried the Authority will pay the 3rd. year of the existing policy \$118,828.00. Mr. Greenfield will invite both Salerno and Breitstone to the next meeting on February 13th, 2020.

Independent Auditors Report

Mr. Blass prepared the Budget Variance Report for November 30, 2019, which was included with the package of meeting materials presented to the Board.

Revenue from Operations of \$345,448 for November 2019 was less than Revenues from Operations for November 2018, by \$7,344.

For the 11 months ended November 30, 2019, Revenue from Operations of \$6,001,649 is down by \$80,458 from the first 11 months of 2018, which equates to a 1.32% decrease.

Payroll and related expenses for the first 11 months of 2019 of \$2,942,651 was \$141,075 or 5.04% more than 2018.

Operating Expenses for the first eleven months of 2019 of \$910,584 was \$35,700 or 4.08% more than 2018.

Toll Lane Maintenance was \$32,177 less, Biennial Inspection Expense was \$48,314 less, FEMA Mitigation Expenses was \$50,772 less and Fees – Henry Marine Claim was \$23,159 less than the first eleven months of 2018.

These cost reductions were offset by lawsuit settlement of \$155,000.

The net loss for the first 11 months of 2019 of (\$368,710) was \$430,534 more than 2018. There was a gain for the first 11 months of 2018 of \$61,874. This was due to increased depreciation expense of \$267,683 in 2019.

The NCBA cash position increase for the first 11 months of 2019 of \$1,981,451 was \$162,901 less than the 2018 cash increase of \$2,144,352.

Engineering Consultants Report

Mr. Gerbasi informed the authority that Rescue Road has been paved by the County roadwork Contractor.

The Salt Dome is now operational and only a few minor items including pavement repair/replacement remain to be done.

The RFP for the Toll Booth evaluation is ready to be sent out to interested consultants.

Upon a motion by Mr. Hartstein seconded by Mr. Rosenthal and unanimously carried the paid vouchers for the months of November 2019 & December 2019 were approved.

Ms. Evola presented the Monthly Traffic Statistics for October and November 2019.

A proposal from Alan Blass regarding his Accounting Consulting Services for the years 2020 and 2021 was received by the Authority. This item was tabled to the February 13, 2020 meeting.

Upon a motion by Mr. Rosenthal seconded by Mr. Hartstein and unanimously carried the Board went into Executive Session at 5:15 p.m. to discuss personnel matters.

Upon a motion by Mr. Hartstein, seconded by Mr. Rosenthal and unanimously carried the Board came out of Executive Session at 5:40 p.m.

Upon a motion by Mr. Rosenthal, seconded by Ms. Elovich and unanimously carried Michael C. Merola, Maintenance Helper/Provisional Bridge Operator was granted a 6 month unpaid leave of absence effective January 5, 2020 to attend the Police Academy.

Upon a motion by Mr. Hartstein, seconded by Mr. Rosenthal and unanimously carried Mr. Joseph Scalesi was appointed Maintainer with an increase of \$5,000.00 pending Civil Service Approval.

Upon a motion by Mr. Hartstein, seconded by Ms. Elovich and unanimously carried the Meeting was adjourned at 6:00 p.m.

The next meeting of the Bridge Authority will take place on Thursday February 13, 2020 at 4:30 p.m.

James J. Vilardi, Chairman

PAID VOUCHERS FOR THE MONTH OF NOVEMBER 2019

DESCRIPTION	AMOUNT
NATIONAL GRID	\$1,376.86
CENTRAL BUSINESS SYSTEMS	8.00
ARROW EXTERMINATING	237.00
HOPKINS & KOPILOW	731.25
HOPKINS & KOPILOW	1,047.50
HOPKINS & KOPILOW	2,750.00
OPTIMUM	552.96
NYSIF	3,665.94
PETER GERBASI	1,695.00
RICHNER COMMUNICATION	45.00
CSEA EMPLOYEE BENEFIT FUND	462.46
GUARDIAN	4,208.71
ALAN BLASS	5,000.00
ALAN BLASS	1,500.00
NY AMERICAN WATER	265.42
READY REFRESH	196.78
CAPITAL ONE CARD	61.22
CALLAHEAD	109.50
MICHAELS ELECTRIC	464.43
CARD USA	6,300.00
ADP	741.39
PSEG	4,177.36
WELSBACH ELECTRIC	4,196.80
ULTIMATE CAR & TRUCK CENTER	225.00
NYS HEALTH INSURANCE	57,269.70
NYS RETIREMENT SYSTEM	252,903.00
RICHNER COMMUNICATION	45.00
ISLAND ELEVATOR	678.00
FRANCES RUSSO	400.00
BRINKS	1,057.10
LOWE'S	246.23
NEXTEL	152.67
ALL HOURS ENERGY	169.95
SIDHAL INDUSTRIES	284.94
SPRAGUE	802.89
NASSAU COUNTY BRIDGE AUTHORITY	770.62

MEETING OF JANUARY 16, 2020

PAID VOUCHERS FOR THE MONTH OF DECEMBER 2019

DESCRIPTION	AMOUNT
READY REFRESH	\$ 116.84
NGL GROUP	1,850.00
ARROW EXTERMINATING	97.00
GUARDIAN	4,208.71
NY WATER	341.06
NATIONAL GRID	2,014.74
STAPLES	245.85
CAPITAL ONE CARD	242.44
LOWE'S	119.50
NYS HEALTH INSURANCE	52,653.67
ALL HOURS ENERGY	254.93
HENRICH	698.20
PSEG	5,383.35
HOPKINS & KOPILOW	2,750.00
DELAGE LANDEN	279.00
ALAN BLASS	1,500.00
PETER GERBASI	1,695.00
NYSIF	3,665.94
KS STATE BANK	3,690.10
ALAMA SERVICE	1,119.00
ADP	702.50
US POSTAL SERVICE	176.00
JOHNSON CONTROLS	630.44
HARDESTY & HANOVER	54,269.12
BRINKS	1,057.10
OPTIMUM	537.96
MEDICARE REIMBURSEMENT	4,690.00
MEDICARE REIMBURSEMENT	4,020.00

MEETING OF JANUARY 16, 2020

**MINUTES OF THE MEETING OF THE
NASSAU COUNTY BRIDGE AUTHORITY
HELD ON MARCH 26, 2020
LAWRENCE, NEW YORK**

**PRESENT: JAMES J. VILARDI, CHAIRMAN
VINCENT GRASSO, MANAGER
ROSEMARIE EVOLA, DEPUTY MANAGER
HELEN ELOVICH, MEMBER
RUSSELL ROSENTHAL, MEMBER
ALAN HARTSTEIN, MEMBER
SHALOM MAIDENBAUM, MEMBER
PETER GERBASI, ENGINEERING
JEFF GREENFIELD, NGL INSURANCE GROUP
ALAN BLASS, FINANCIAL CONSULTANT (By Skype)
MICHAEL HOPKINS, ESQ. COUNSEL
DONIEL BODNER, AUDITOR**

ABSENT:

ALSO PRESENT:

.....

Manager Grasso called the meeting to order at 4:45 p.m, via Video Conference (ZOOM) because of COVID 19 Pandemic.

Upon a motion by Mr. Hartstein seconded by Ms. Elovich and unanimously carried the minutes of the Meeting of January 16, 2020 were approved as amended.

Insurance Consultants Report

Mr. Greenfield submitted the following to the Authority:

I reviewed the letter of denial from our insurance carrier dated March 26, 2020 concerning business interruption claim. The carrier denied the claim on the basis of 3 reasons contained within the policy form.

I reviewed the worker's compensation claims over the \$10k with the state insurance fund safety group for the period from 7/1-7/27. Claimant Jeff Roth was awarded a section 32 settlement of . Claimant Michael Giordonello failed to attend his 12/11/19 worker's compensation board hearing and the board found in favor of the insurance carrier. The 3rd claim had no change.

Independent Auditors Report

Minutes on NCBA Independent Auditor Report by Alan Blass – March 26, 2020

Mr. Doneal Bodner, CPA, of Morse and Company, reported on the current status of the NCBA Certified Financial Audit Report for the year ended 12-31-2019.

He advised that due to the current circumstances related to the Corona -19 Virus, he has not yet been able to complete his final review.

He explained that the Financial Statements should be complete and ready to present to the Board during mid-April 2020.

Minutes on NCBA Financial Consultant Report by Alan Blass – March 26, 2020

Mr. Alan Blass advised that the PARIS Reports, which are ordinarily due by March 31, 2020 for the year ended December 31, 2019, have not yet been submitted.

The completion of the PARIS Reports will be completed and submitted to the New York State Comptroller's Office upon approval by the NCBA Board at the April NCBA Board Meeting,

Mr. Blass prepared the Budget Variance Report for February 29, 2020, which was included with the package of meeting materials presented to the Board.

Revenue from Operations of \$380,632 for February 2020 was more than Revenues from Operations for February 2019, by \$21,199.

For the two (2) months ended February 29, 2020, Revenue from Operations of \$1,574,566 is up by \$3,481 from the first two (2) months of 2019, which equates to a 0.22% increase.

Payroll and related expenses for the first two (2) months of 2020 of \$451,597 was \$24,694 or 5.78% more than 2019.

Operating Expenses for the first two (2) months of 2020 of \$397,827 was \$31,941 or 7.43% less than 2019.

Insurance Expense was \$55,140 less in 202 than 2019; This is offset by the Biennial Inspection Expense which was \$42,408 more than the first two (2) months of 2019.

The net gain for the first two (2) months of 2020 of \$268,832 was \$57,188 more than 2019. There was a gain for the first two (2) months of 2019 of \$268,835. This was due to increased depreciation expense of \$49,158 in 2020.

The NCBA cash position increase for the first two (2) months of 2020 of \$745,292 was \$106,343 more than the 2019 cash increase of \$638,949.

This is due to a \$205,000 legal settlement received by NCBA in 2020.

Engineering Consultants Report

Mr. Gerbasi spoke and reported to the Commissioners that he wanted them to be aware that the toll booths at the Bridge are under positive pressure under normal operating conditions. That means that air blows out of the booths which would limit the chance of air from the outside making its way into the breathing zone of the Booth personnel.

He also discussed that with respect to vehicles going through the tolls without making payment that the use of the security tapes in the lanes could be used to identify vehicles. This data could be used should the Authority attempt to recover some of the lost toll revenue.

No other items were discussed by Mr. Gerbasi during the meeting.

Manager Vincent Grasso informed the authority that FEMA was not reimbursing the authority for any lost revenue due to the Covid Virus Pandemic.

Upon a motion by Ms. Elovich seconded by Mr. Maidenbaum and unanimously carried the paid vouchers for the months of January/February were approved.

Ms. Evola presented the Monthly Traffic Statistics for February 2020.

The overtime listing for December 2019/January/February was down approximately 13.82% from November, 2019.

Upon a motion by Mr. Hartstein seconded by Mr. Maidenbaum and unanimously carried a motion was made to declare the 1987 Ford Utility vehicle surplus and solicit bids for sale of said vehicle.

Upon a motion by Ms. Elovich, seconded by Mr. Rosenthal and unanimously carried the Board voted to institute a State of Emergency, suspending tolls and normal policies and procedures because of COVID 19.

Manager Grasso submitted to the authority his Military Pay Calculations for April 11, 2019 through March 2, 2020. He also submitted a copy of his Response to Draft Audit, Finding 11 Military Pay Calculation for July 29, 2013 through June 16, 2014. The Board and Mr. Blass reviewed submitted calculations. The Board instructed Mr. Grasso to submit said calculations to Donny Bodner, for his review as well.

Upon a motion by Mr. Rosenthal seconded by Mr. Hartstein and unanimously carried the Board went into Executive Session at 4:45 pm. to discuss personnel matters.

Upon a motion by Mr. Hartstein, seconded by Mr. Rosenthal and unanimously carried the Board came out of Executive Session at 5:00 p.m.

Upon a motion by Mr. Maidenbaum, seconded by Mr. Hartstein and unanimously carried the Accountant Consulting Services proposal from Alan Blass for 2020-2021 (one year) was approved by the Board as per his proposal.

The next meeting of the Bridge Authority will take place on Thursday, April 23, 2020 via Video Conference (ZOOM) because of ongoing COVID 19 pandemic.

James J. Vilardi, Chairman

PAID VOUCHERS FOR THE MONTH OF MARCH 2020

DESCRIPTION	AMOUNT
AUTOMATIC CONTROLS	\$ 7,635.60
FINE LINE SERVICE	150.00
ALL HOURS ENERGY	254.93
ARROW EXTERMINATING	237.00
NYSIF	3,665.94
NATIONL GRID	3,467.28
PETER GERBASI	1,770.00
NY WATER	432.16
STAPLES	211.93
CSEA EMPLOYEE FUND	438.12
GUARDIAN	4,211.48
HOPKINS & KOPILOW	5,502.00
KS STATEBANK	3,690.10
FRANK'S SUPPLY	9.33
LOWE'S	219.03
GLOBAL FUELING	486.86
CAPITAL ONE CARD	1,595.26
OPTIMUM	554.61
ADP	869.16
STAPLES	381.24
DELAGÉ LANDEN	279.00
NEXTEL	537.46
PSEG	4,616.75
JOHNSON CONTROLS	630.44
PETER GERBASI	1,770.00
STAPLES	206.19
CARD USA	6,300.00
HOPKINS & KOPILOW	2,806.25
BRINKS	1,083.78
BEST PRODUCTS	470.00
HARDESTY & HANOVER	34,410.85
MEDICARE REIMBURSEMENT	4,422.00
MEDICARE REIMBURSEMENT	4,020.00
NYS HEALTH INSURANCE	53,631.31

MEETING OF APRIL 23, 2020

**MINUTES OF THE MEETING OF THE
NASSAU COUNTY BRIDGE AUTHORITY
HELD ON APRIL 23, 2020
LAWRENCE, NEW YORK**

**PRESENT: JAMES J. VILARDI, CHAIRMAN
VINCENT GRASSO, MANAGER
ROSEMARIE EVOLA, DEPUTY MANAGER
HELEN ELOVICH, MEMBER
RUSSELL ROSENTHAL, MEMBER
ALAN HARTSTEIN, MEMBER
SHALOM MAIDENBAUM, MEMBER
PETER GERBASI, ENGINEERING
JEFF GREENFIELD, NGL INSURANCE GROUP
ALAN BLASS, FINANCIAL CONSULTANT (By Skype))
MICHAEL HOPKINS, ESQ. COUNSEL
DONIEL BODNER, AUDITOR**

ABSENT:

ALSO PRESENT:

.....
Manager Grasso called the meeting to order at 4:30 p.m, via Video Conference (ZOOM) because of COVID 19 Pandemic.

Upon a motion by Mr. Rosenthal seconded by Mr. Maidenbaum and unanimously carried the minutes of the Meeting of March 26, 2020 were approved as amended.

Insurance Consultants Report

Mr. Greenfield submitted the following to the Authority:

All flood insurance policies were renewed with the same limits as expiring, \$10,000.00 deductible and a slight increase in premium, Effective 4/13/20.

Mr. Greenfield continues to monitor the industry legislative response to the issue of the business interruption coverage and will report back when there are some developments.

Independent Auditors Report

Minutes on Financial Consultant Report by Alan Blass-April 23, 2020

Mr. Doniel Bodner, CPA, of Morse & Co., the NCBA Independent Auditor, presented the 2019 Certified Audit Report.

Revenue from Operations for 2019 was \$6,335,285 or not was \$93,652 less than 2018.

Operating Expenditures for 2019 of \$4,572,000, excluding depreciation cost of \$2,529,976, reflect an increase of \$361,056 from 2018. This increase was due primarily to an increase of \$149,664 of Salary Cost, \$24,096 Employee Benefits Cost, \$68,572 of Retirement Plan, \$166,850 of Other Post Employee Benefits and \$29,012 of Biennial Inspection Costs. This was offset by a decrease in Repair & Maintenance Cost of \$88,386.

The Change in Net Position for 2019, which is the difference between revenue and expenses was (\$804,073).

The 2019 Covenant Net Revenue of \$2,785,593, which includes the Change in Net Position of (\$804,073) plus the Bond Interest of \$419,450, Other Post-Employment Benefits of \$640,240 and Depreciation of \$2,529,976, significantly exceeded the 2019 Aggregate Debt Service of \$669,450 by \$2,116,143.

The Certified Audit Report for the year ended December 31, 2019 was unanimously approved by the Board.

Mr. Bodner reported that he will complete the Nassau County audit requirement by forwarding a copy of the report to the Nassau County Auditors, RSM, US, LLP and the Nassau County Audit Office, as required.

Mr. Blass reported that the New York State Comptroller's Office PARIS reporting is in process and will be completed by April 30, 2020. The PARIS Report is usually due by March 31, but there is a three-month extension to June 30, 2020, due to Corona 19 Virus.

Mr. Blass also reported on the revenues and expenses relating to the first three months of 2020. Operating Revenue for March 2020 was \$202,174, which was \$206,884 less than the revenues for March 2019. This revenue decline was caused by the fact that the NCBA did not collect tolls from cash paying customers for the last two weeks of the March due to the Corona 19 Virus.

For the first three months of 2020 revenues from Operations total \$1,776,740, which is \$203,402 or 10.27% less than revenue for the first three months of 2019.

Total revenue for the first three months of 2020 is only \$9,496 less than total revenue for the first three months of 2019. That is because NCBA was paid \$205,000 in a legal settlement in 2020.

Engineering Consultants Report

Mr. Gerbasi spoke and reported to the Commissioners that he wanted to reiterate that when the ventilation system is operating properly the toll booths at the Bridge are under positive pressure. That means that air blows out of the booths which would limit the flow of air from the outside into the breathing zone of the Booth personnel.

He also discussed that he was working with Mr. Grasso on procuring an engineering firm to design the elevation of the step down transfer for the Bridge. This RFP will be received in mid- May.

Upon a motion by Ms. Elovich seconded by Mr. Hartstein and unanimously carried the paid vouchers for the month of March, 2020 were approved.

Ms. Evola presented the Monthly Traffic Statistics for the month of March 2020.

The YTD overtime listing for March 2020 was down approximately 25.07% compared to March 2019.

Manager Grasso informed the authority that the DMV License plate readers will be installed and will be tested within the next two weeks (Approximately by May 15, 2020.) The cameras have no recording devices for audio.

Upon a motion by Mr. Maidenbaum seconded by Mr. Hartstein and unanimously carried a motion was made to remove the 2006 Ford F-350 Utility vehicle from inventory because it was sold as surplus to High Bidder Manuel Melendez for \$1,800.00.

Mr. Grasso discussed with the Commissioners his memorandum of April 21, 2020 regarding "Late Payment Penalty". As the Authority begins to institute the License Plate Reader and Department of Motor Vehicle Registration Access Program, it has the opportunity to ensure near 100% compliance and recovery of unpaid tolls. Because we can be assured of the accuracy of the registration data of the vehicles utilizing the toll plaza (and not subject to human error as in the past), Mr. Grasso recommends we implement a punitive fee for payments not made after more than 60 days.

That gives people plenty of time to make a payment and doesn't impact our toll schedule at all. Furthermore, Mr. Grasso believes that after the initial notice of the imposition of a penalty fee, they will pay the initial toll willingly. He recommends a penalty fee of \$50 - \$100.

Mr. Grasso informed the commissioners that notification was received from the Nassau County Office of Management and Budget that \$187,500 in Marchiselli Grant funding is owed to the Authority, from the Roadway Approach Project (PIN 058.76.321 that was completed in 2007.

Mr. Grasso was instructed to submit a letter to the Nassau County Office of Management and Budget requesting payment of said Marchiselli Funds.

The next meeting of the Bridge Authority will take place on Thursday, May 21, 2020 via Video Conference (ZOOM) because of ongoing COVID 19 pandemic.

James J. Vilardi, Chairman

PAID VOUCHERS FOR THE MONTH OF APRIL 2020

DESCRIPTION	AMOUNT
WRIGHT FLOOD INSURANCE	\$ 49,353.00
ALAN BLASS	6,000.00
CSEA EMPLOYEE FUND	438.12
GUARDIAN	4,211.48
RICHNER COMMUNICATION	45.00
READY REFRESH	66.89
NY WATER	416.48
DELAGE LANDEN	279.00
KORN FERRY	2,240.00
SALERNO BROKERGE	9,548.00
APPRAISAL AFFILIATES	1,200.00
FRANCES RUSSO	400.00
OPTIMUM	553.90
ABRZ	168.00
ADP	587.76
LOWE'S	276.35
ARROW EXTERMINATING	97.00
NYSIF	3,655.94
RICHELIEU	130.28
CAPITAL ONE CARD	1,217.23
PSEG	4,559.33
SHELTER POINT LIFE	244.80
NATIONAL GRID	4,677.83
BANK OF NY MELLON	2,750.00
NYS HEALTH INSURANCE	53,631.31
NGL GROUP	1,850.00
eSCREEN	87.25
BRINKS	1,057.10
HOPKINS & HOPKINS	2,750.00
NEXTEL	152.28
SOUTH SHORE READY MIX	1,230.00
GLOBAL FUELING	776.80
SIDHAL INDUSTRIES	226.74

MEETING OF MAY 21, 2020

**MINUTES OF THE MEETING OF THE
NASSAU COUNTY BRIDGE AUTHORITY
HELD ON APRIL 23, 2020
LAWRENCE, NEW YORK**

**PRESENT: JAMES J. VILARDI, CHAIRMAN
VINCENT GRASSO, MANAGER
ROSEMARIE EVOLA, DEPUTY MANAGER
HELEN ELOVICH, MEMBER
RUSSELL ROSENTHAL, MEMBER
ALAN HARTSTEIN, MEMBER
SHALOM MAIDENBAUM, MEMBER
PETER GERBASI, ENGINEERING
JEFF GREENFIELD, NGL INSURANCE GROUP
ALAN BLASS, FINANCIAL CONSULTANT (By Skype))
MICHAEL HOPKINS, ESQ. COUNSEL
DONIEL BODNER, AUDITOR**

ABSENT:

ALSO PRESENT:

.....
Manager Grasso called the meeting to order at 4:30 p.m, via Video Conference (ZOOM) because of COVID 19 Pandemic.

Upon a motion by Mr. Rosenthal seconded by Mr. Maidenbaum and unanimously carried the minutes of the Meeting of March 26, 2020 were approved as amended.

Insurance Consultants Report

Mr. Greenfield submitted the following to the Authority:

All flood insurance policies were renewed with the same limits as expiring, \$10,000.00 deductible and a slight increase in premium, Effective 4/13/20.

Mr. Greenfield continues to monitor the industry legislative response to the issue of the business interruption coverage and will report back when there are some developments.

Independent Auditors Report

Minutes on Financial Consultant Report by Alan Blass-April 23, 2020

Mr. Doniel Bodner, CPA, of Morse & Co., the NCBA Independent Auditor, presented the 2019 Certified Audit Report.

Revenue from Operations for 2019 was \$6,335,285 or not was \$93,652 less than 2018.

Operating Expenditures for 2019 of \$4,572,000, excluding depreciation cost of \$2,529,976, reflect an increase of \$361,056 from 2018. This increase was due primarily to an increase of \$149,664 of Salary Cost, \$24,096 Employee Benefits Cost, \$68,572 of Retirement Plan, \$166,850 of Other Post Employee Benefits and \$29,012 of Biennial Inspection Costs. This was offset by a decrease in Repair & Maintenance Cost of \$88,386.

The Change in Net Position for 2019, which is the difference between revenue and expenses was (\$804,073).

The 2019 Covenant Net Revenue of \$2,785,593, which includes the Change in Net Position of (\$804,073) plus the Bond Interest of \$419,450, Other Post-Employment Benefits of \$640,240 and Depreciation of \$2,529,976, significantly exceeded the 2019 Aggregate Debt Service of \$669,450 by \$2,116,143.

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Mr. Bodner reported that he will complete the Nassau County audit requirement by forwarding a copy of the report to the Nassau County Auditors, Marks Paneth LLP and the Nassau County Audit Office, as required.

Mr. Blass reported that the New York State Comptroller's Office PARIS reporting is in process and will be completed by April 30, 2020. The PARIS Report is usually due by March 31, but there is a three-month extension to June 30, 2020, due to Corona 19 Virus.

Mr. Blass also reported on the revenues and expenses relating to the first three months of 2020. Operating Revenue for March 2020 was \$202,174, which was \$206,884 less than the revenues for March 2019. This revenue decline was caused by the fact that the NCBA did not collect tolls from cash paying customers for the last two weeks of the March due to the Corona 19 Virus.

For the first three months of 2020 revenues from Operations total \$1,776,740, which is \$203,402 or 10.27% less than revenue for the first three months of 2019.

Total revenue for the first three months of 2020 is only \$9,496 less than total revenue for the first three months of 2019. That is because NCBA was paid \$205,000 in a legal settlement in 2020.

Engineering Consultants Report

Mr. Gerbasi spoke and reported to the Commissioners that he wanted to reiterate that when the ventilation system is operating properly the toll booths at the Bridge are under positive pressure. That means that air blows out of the booths which would limit the flow of air from the outside into the breathing zone of the Booth personnel.

He also discussed that he was working with Mr. Grasso on procuring an engineering firm to design the elevation of the step down transfer for the Bridge. This RFP will be received in mid- May.

Upon a motion by Ms. Elovich seconded by Mr. Hartstein and unanimously carried the paid vouchers for the month of March, 2020 were approved.

Ms. Evola presented the Monthly Traffic Statistics for the month of March 2020.

The YTD overtime listing for March 2020 was down approximately 25.07% compared to March 2019.

Manager Grasso informed the authority that the DMV License plate readers will be installed and will be tested within the next two weeks (Approximately by May 15, 2020.) The cameras have no recording devices for audio.

Upon a motion by Mr. Maidenbaum seconded by Mr. Hartstein and unanimously carried a motion was made to remove the 2006 Ford F-350 Utility vehicle from inventory because it was sold as surplus to High Bidder Manuel Melendez for \$1,800.00.

Mr. Grasso discussed with the Commissioners his memorandum of April 21, 2020 regarding "Late Payment Penalty". As the Authority begins to institute the License Plate Reader and Department of Motor Vehicle Registration Access Program, it has the opportunity to ensure near 100% compliance and recovery of unpaid tolls. Because we can be assured of the accuracy of the registration data of the vehicles utilizing the toll plaza (and not subject to human error as in the past), Mr. Grasso recommends we implement a punitive fee for payments not made after more than 60 days.

That gives people plenty of time to make a payment and doesn't impact our toll schedule at all. Furthermore, Mr. Grasso believes that after the initial notice of the imposition of a penalty fee, they will pay the initial toll willingly. He recommends a penalty fee of \$50 - \$100.

Mr. Grasso informed the commissioners that notification was received from the Nassau County Office of Management and Budget that \$187,500 in Marchiselli Grant funding is owed to the Authority, from the Roadway Approach Project (PIN 058.76.321 that was completed in 2007.

Mr. Grasso was instructed to submit a letter to the Nassau County Office of Management and Budget requesting payment of said Marchiselli Funds.

The next meeting of the Bridge Authority will take place on Thursday,
May 21, 2020 via Video Conference (ZOOM) because of ongoing COVID 19 pandemic.

James J. Vilardi, Chairman

PAID VOUCHERS FOR THE MONTH OF MAY 2020

DESCRIPTION	AMOUNT
OPTIMUM	\$ 553.90
DE LAGE LANDEN	279.00
CSEA EMPLOYEE FUND	438.12
LOWE'S	466.80
NY WATER	345.06
GUARDIAN	4,209.91
1 ST . SOURCE BANK	9,824.15
CAPITAL ONE BANK	447.66
SIDHAL INDUSTRIES	466.80
ALAN BLASS	1,500.00
ADP	743.28
STAPLES	107.33
ISLAND ELEVATOR	705.00
NYSIF	3,655.92
ARROW EXTERMINATING	237.00
FIVE TOWNS MASON	124.19
HOPKINS & KOPILOW	2,750.00
FRANCES RUSSO	400.00
NATIONAL GRID	3,844.30
PSEG	4,196.15
BRINKS	1,057.10
NEXTEL	152.28
BANK OF NY MELLON	4,000.00
MOODY'S	11,500.00
BEST PPRODUCTS	530.00

MEETING OF JUNE 18, 2020

**MINUTES OF THE MEETING OF THE
NASSAU COUNTY BRIDGE AUTHORITY
HELD ON MAY 21, 2020
LAWRENCE, NEW YORK**

**PRESENT: JAMES J. VILARDI, CHAIRMAN
VINCENT GRASSO, MANAGER
ROSEMARIE EVOLA, DEPUTY MANAGER
HELEN ELOVICH, MEMBER
RUSSELL ROSENTHAL, MEMBER
ALAN HARTSTEIN, MEMBER
JEFF GREENFIELD, NGL INSURANCE GROUP
ALAN BLASS, FINANCIAL CONSULTANT (By Skype)
MICHAEL HOPKINS, ESQ. COUNSEL**

**ABSENT: SHALOM MAIDENBAUM, MEMBER
PETER GERBASI, ENGINEERING
DONIEL BODNER, AUDITOR**

ALSO PRESENT:

.....

Manager Grasso called the meeting to order at 4:30 p.m, via Video Conference (ZOOM) because of COVID 19 Pandemic.

Upon a motion by Ms. Elovich seconded by Mr. Rosenthal and unanimously carried the minutes of the Meeting of April 23, 2020 were approved as amended.

Insurance Consultants Report

- ❖ Mr. Greenfield spoke and reported to the Board that he has been working with Nicole Morton at Salerno Brokerage trying to see if he should adjust the payrolls because of the furlough of employees not taking tolls. He is awaiting a revised payroll for the renewal policy starting 7/1/20.
- ❖ He also reported that 19-20 worker's comp. experience modification is .81 or a credit of 19%. The authorities 2021 experience mod is .91, a credit of 9% and an increase of 10%.
- ❖ The broker has asked us to review again the option of switching to PERMA, a self-insured group which is subject to comp board approval because we are not a

taxing authority. Since we didn't think that we could get PERMA's approval we didn't do that this year, so, the next 2 choices are Group 90 or Group 497.

- Group 90 has a renewal premium of \$46,000.00 which has no dividend
- Group 497, is a safety group with a dividend. Group 497 is \$62,500 but they project a divot end of \$17,000, which would give a net cost of \$45,000 subject to payroll audit, with an upfront cost of \$12,440 more but at the end there would be a \$6,000 Savings.

I recommend that we stay with Group 90 as per the expiring policy and accept the renewal policy for the coming year.

- ❖ I continue to monitor the state and federal legislation proposed on the issue of business interruption and will advise any changes to the chairman.

Upon a motion by Ms. Elovich, seconded by Mr. Hartstein and unanimously carried the Board accepted Mr. Greenfield's recommendation to stay with Group 90 as per the expiring policy and accept the renewal policy for the coming year.

Independent Auditors Report

Mr. Blass reported that Mr. Bodner, the NCBA auditor, has completed the Nassau County Bridge Authority audit requirement by forwarding a copy of the audit report to the Nassau County Auditors, RSM, US, LLP and the Nassau County Audit Office, as required.

Mr. Blass also reported that he has completed and submitted the New York State Comptroller's Office PARIS reporting. The PARIS Report is usually due by March 31, but there is a three-month extension to June 30, 2020, due to Covid-19 Virus.

Mr. Blass reported that during April 2020, there was no revenue from Operations other than \$4,462 from No Funds and \$1,126 from Nice Buses.

This is because NCBA collected no tolls and sold no decals or cards due to the Covid-19 Virus.

During April 2019, NCBA collected \$406,230 from Operations, resulting in a decline of \$400,643.

For the first four months of 2020 revenues from Operations total \$1,782,328, which is \$611,012 or 125.53% less than revenue for the first four months of 2019. This revenue decline was entirely due to the Covid-19 Virus Shutdown.

Ms. Evola presented the Monthly Traffic Statistics for the month of May 2020.

The YTD overtime listing for May 2020 was down approximately 38.19% compared to May 2019.

The Nassau County Bridge Authority Cash Analysis—Unrestricted and Restricted May 2020-April 2020 was presented to the Authority.

Hopkins and Kopilow Counsel to the Board Contract Extension was presented to the Authority. Upon a motion by Ms. Elovich, seconded by Mr. Hartstein and unanimously carried the Contract Extension was approved. Hopkins and Kopilow, Esqs. is hereby retained to continue to continue to provide legal services to the Nassau County Bridge Authority as General Counsel, at the current annual retainer of \$33,000, payable in equal monthly installments, commencing April 1, 2020 through March 31, 2021.

The next meeting of the Bridge Authority will take place on Thursday, July 23, 2020 via Video Conference (ZOOM) because of ongoing COVID 19 pandemic.

James J. Vilardi, Chairman

PAID VOUCHERS FOR THE MONTH OF JUNE 2020

DESCRIPTION	AMOUNT
NY WATER	\$ 407.04
NYS HEALTH INSURANCE	53,242.71
STAPLES	132.01
GUARDIAN	4,187.09
HARDESTY & HANOVER	3,096.05
PETER GERBASI	3,540.00
CSEA EMPLOYEE FUND	365.10
READY REFRESH	66.89
RASON MATERIALS	1,000.00
CENTRE MILLWORK	251.98
FASTENAL	547.80
FIVE TOWNS MASON	113.39
CIMATO & SONS	299.00
FLOBAL FUNDING	495.00
LOWE'S	1,359.03
CAPITAL ONE CARD	312.89
OPTIMUM	553.89
NYSIF	3,766.93
MORSE & COMPANY	11,500.00
ALAN BLASS	1,500.00
FRANCES RUSSO	400.00
PSEG	3,496.46
NYS HEALTH INSURANCE	53,242.71
KS STATEBANK	3,690.00
VICKIELEE VANDENBERG	68.04
PSEG	585.82
NATIONAL GRID	4,424.26

MEETING OF JULY 23, 2020

**MINUTES OF THE MEETING OF THE
NASSAU COUNTY BRIDGE AUTHORITY
HELD ON JUNE 18, 2020
LAWRENCE, NEW YORK**

**PRESENT: JAMES J. VILARDI, CHAIRMAN
VINCENT GRASSO, MANAGER
ROSEMARIE EVOLA, DEPUTY MANAGER
HELEN ELOVICH, MEMBER**

**ALAN HARTSTEIN, MEMBER
JEFF GREENFIELD, NGL INSURANCE GROUP
ALAN BLASS, FINANCIAL CONSULTANT (By Skype)
MICHAEL HOPKINS, ESQ. COUNSEL**

**ABSENT: SHALOM MAIDENBAUM, MEMBER
RUSSELL ROSENTHAL, MEMBER
PETER GERBASI, ENGINEERING
DONIEL BODNER, AUDITOR**

ALSO PRESENT:

.....
Manager Grasso called the meeting to order at 4:35 p.m, via Video Conference (ZOOM) because of COVID 19 Pandemic.

Upon a motion by Ms. Elovich seconded by Mr. Hartstein and unanimously carried the minutes of the Meeting of May 21, 2020 were approved as amended.

A correction was also made to the minutes by Mr. Blass with regard to the Auditors. RSM,US,LLP who were Auditors for the past years to Marks Paneth LLP who are the Auditors for this year.

Insurance Consultants Report

❖ Mr. Jeff Greenfield, Insurance Consultant informed the Board Members that all policies with the present brokers are renewed and up to date.

❖ He will continue to monitor the Albany Pandemic Bills on business interruption for commercial insurance policies. Specifically, Assemblyman Robert Carroll has

introduced a bill which would allow the Department of Financial Services to create a backstop fund out of the commercial insurance industry surplus capital to reinsure small business interruption losses. At the federal level congress woman Carolyn Maloney has sponsored a bill that would back stop insurers coverage for pandemic events, similar to the Terrorism Re-Insurance Act put together after 911. Last week the NYS Legislature met and didn't consider any bills.

Independent Auditors Report

Minutes on Financial Consultant Report by Alan Blass – June 18, 2020

Mr. Blass reported that during May 2020, Revenue from Operations totaled \$239,201. This amount was \$373,689 less than the Revenue from Operations for the first five months of 2019.

This is because Revenue was not collected until May 18, 2020 due to Covid-19.

For the first five months of 2020 revenues from Operations total \$2,021,529, which is \$984,701 or 32.76% less than revenue for the first five months of 2019. This revenue decline was entirely due to the Covid-19 Virus Shutdown.

Total revenue for the first five months of 2020 is only \$802,959 less than total revenue for the first five months of 2019. That is because NCBA was paid \$205,000 in a legal settlement in 2020.

Nevertheless, the NCBA cash position for 2020 has still increased by \$508,942. This is \$698,757 or 57.86% less than the cash increase for the first five months of 2019.

Operating expenses for the first five months of 2020 was \$590,513, which was \$7,974 or 1.33% less than 2019.

Engineering Consultants Report

Manager Grasso reported on behalf of Mr. Gerbasi that LKB Consulting Engineers have initiated their design activities and in the process of finalizing their design alternatives/options report for review. Four options are currently contemplated. After review and discussion, the authority will have to select an option and direct LKB. LKB will then proceed with the detailed design (plans and specifications) of the selected option for bidding. Currently LKB are on schedule and there are no budget issues to discuss.

Upon a motion by Mr Hartstein seconded by Ms Elovich and unanimously carried the paid vouchers for the month of May 2020 were ratified.

Ms. Evola presented the Monthly Traffic Statistics for the month of May 2020.

The YTD overtime listing for May 2020 was down approximately 38.19% compared to May 2019.

The Nassau County Bridge Authority Cash Analysis–Unrestricted and Restricted May 2020-April 2020 was presented to the Authority.

Hopkins and Kopilow Counsel to the Board Contract Extension was presented to the Authority. Upon a motion by Ms. Elovich, seconded by Mr. Hartstein and unanimously carried the Contract Extension was approved. Hopkins and Kopilow, Esqs. is hereby retained to continue to continue to provide legal services to the Nassau County Bridge Authority as General Counsel, at the current annual retainer of \$33,000, payable in equal monthly installments, commencing April 1, 2020 through March 31, 2021.

The next meeting of the Bridge Authority will take place on Thursday, July 23, 2020 via Video Conference (ZOOM) because of ongoing COVID 19 pandemic.

James J. Vilardi, Chairman

PAID VOUCHERS FOR THE MONTH OF JULY 2020

DESCRIPTION	AMOUNT
ALBERT KEMPERLE	\$ 140.61
MEDICARE REIMBURSEMENT	4,656.00
MEDICARE REIMBURSEMENT	4,656.00
SPRAGUE	548.64
GLOBAL FUELING	508.37
NY WATER	548.74
CENTRAL LOCK & KEY	270.00
FRANCES RUSSO	400.00
HARDESTY & HANOVER	2,121.73
JOHNSON CONTROLS	630.44
HOPKINS & KOPILOW	2,750.00
NGL	1,850.00
NEXTEL	152.28
ABRZ	448.00
BEST PRODUCTS	200.00
BRINKS	1,057.10
ADP	584.18
STAPLES	157.40
DELAGE LANDEN	279.00
CARD USA	3,780.00
CSEA EMPLOYEE CARD	413.78
PETER GERBASI	1,770.00
GUARDIAN	4,203.68
RICHNER COMMUNICATION	142.80
READY REFRESH	206.75
ARROW EXTERMINATING	97.00
MEGAN MUDRY	2.41
BEST PRODUCTS	200.00
ADP	620.41
1ST. SOURCE BANK	9,824.15
NYS HEALTH INSURANCE	52,854.11
FLEURY RISK MANAGEMENT	6,490.70
SIGNS NOW	1,050.00
ABOFF'S	1,187.37
ALAN BLASS	1,500.00
SIDHAL INDUSTRIES	896.11
STAPLES	112.71
NYSIF	3,766.93
OPTIMUM	556.94
DELL	2,634.77
CAPITAL ONE CARD	914.98
MAYFAIR POWER	1,582.30
FRANK SUPPLY	81.60

LOWE'S	309.49
PSEG	5,268.93
READY REFRESH	256.70
GLOBAL FUELING	491.15
CHEMSEARCH	195.85
MICHAELS ELECTRICAL	279.99
FASTENAL	147.02
CIMATO & SONS	102.00
DE LAGE LANDEN	279.00
PETER GERBASI	1,770.00
BRINKS	1,057.10
eSCREEN	48.75
NEXTEL	152.62
LOCKWOOD, KESSLER & BARTLETT	8,000.00
STAPLES	264.83
MICHAEL HOPKINS	2,750.75
NY WATER	673.12

MEETING OF SEPTEMBER 24, 2020

**MINUTES OF THE MEETING OF THE
NASSAU COUNTY BRIDGE AUTHORITY
HELD ON JULY 23, 2020
LAWRENCE, NEW YORK**

**PRESENT: JAMES J. VILARDI, CHAIRMAN
VINCENT GRASSO, MANAGER
ROSEMARIE EVOLA, DEPUTY MANAGER
HELEN ELOVICH, MEMBER**

**RUSSELL ROSENTHAL, MEMBER
ALAN HARTSTEIN, MEMBER
JEFF GREENFIELD, NGL INSURANCE GROUP
PETER GERBASI, ENGINEERING
ALAN BLASS, FINANCIAL CONSULTANT (By Skype)
MICHAEL HOPKINS, ESQ. COUNSEL**

**ABSENT: SHALOM MAIDENBAUM, MEMBER
DONIEL BODNER, AUDITOR**

ALSO PRESENT:

.....
Manager Grasso called the meeting to order at 4:35 p.m., via Video Conference (ZOOM) because of COVID 19 Pandemic.

Upon a motion by Mr. Hartstein seconded by Mr. Rosenthal and unanimously carried the minutes of the Meeting of March 26, 2020 were approved as amended.

Insurance Consultants Report

Mr. Greenfield submitted the following to the Authority:

- I have reviewed the July 1st workers compensation renewal policy with the state Insurance fund safety group 90. The deposit premium was \$45,203.19 with the final premium be calculated audit. The current experience modification factor is .91, a credit of 9%. The expiring experience modification was .81, so we lost 10%. Flurry Risk Management Services will be billing a fee as in the past for their Services.

Independent Auditors Report

Minutes on Financial Consultant Report by Alan Blass – July 23, 2020

Mr. Blass presented the 2020 NCBA Annual Budget to the Board. Operating Revenues are budgeted at \$6,300,000 while Operating Expenditures are budgeted at \$7,517,151. This will result in an estimated loss of \$1,515,201. According to the 2020 Budget, the Bond Covenant will be met. The Net Revenues needed for debt service are \$671.550. It is estimated the Net Revenues, after adding back Interest Expense, Depreciation and Other Post-Employment Benefits for 2020, will equal \$3,648,595, far exceeding the Loan Covenant. The 2020 NCBA Annual Budget will be presented to the NYS Comptroller's Office via the NYS PARIS System during August 2020, before the deadline of September 30, 2010.

Mr. Blass also reported that during June 2020, Revenue from Operations totaled \$559,910. This amount was \$57,282 less than the Revenue from Operations for the first six months of 2019.

For the first six months of 2020 revenues from Operations total \$2,581,439, which is \$1,000,537 or 27.93% less than revenue for the first six months of 2019. This revenue decline was likely entirely due to the Covid-19 Virus Shutdown.

Total revenue for the six months of 2020 is only \$826,056 less than total revenue for the first six months of 2019. That is because NCBA was paid \$205,000 in a legal settlement in 2020.

Nevertheless, the NCBA cash position for 2020 has still increased by \$742,724. This is \$777,850 or 51.16% less than the cash increase for the first six months of 2019.

Operating expenses for the first six months of 2020 was \$632,051, which was \$3,282 or 0.52% more than 2019.

Engineering Consultants Report

Mr. Gerbasi spoke to the authority about the elevation of the transformer. The Authority has received a design review report and the consultants are considering a new location to relocate and set-up the existing transformer after refurbishing it. The design report was sent to Mr. Grasso and he indicated that he would forward the design drawings to Mr. Gerbasi for review and comments. This work will be done with funds the Authority received from FEMA due to "Sandy" and will result in a flood resistant installation for the transformer.

Upon a motion by Mr. Hartstein seconded by Ms. Elovich and unanimously carried the paid vouchers for the month of June, 2020 were Ratified.

Ms. Evola presented the Monthly Traffic Statistics for the month of June, 2020.

The YTD overtime listing for June 2020 was down approximately 32.21% compared to June 2019.

Upon a motion by Ms. Elovich seconded by Mr. Rosenthal and unanimously carried Four (4) coin Vaults Inventory tag numbers 000369, 000370, 000371, 000372 were declared Surplus/Obsolete and removed from inventory. (They are of no value)

Mr. Blass presented the Nassau County Bridge Authority Annual Budget Operations for 2021 to the Authority. Discussion took place and upon a motion by Ms. Elovich, seconded by Mr. Rosenthal and unanimously carried the Nassau County Bridge Authority Annual Budget Operations for 2021 were approved.

The next meeting of the Bridge Authority will take place on Thursday, August 20, 2020 via Video Conference (ZOOM) because of ongoing COVID 19 pandemic.

James J. Vilardi, Chairman

PAID VOUCHERS FOR THE MONTH OF AUGUST, 2020

DESCRIPTION	AMOUNT
FRANK SUPPLY	\$ 86.86
PSEG	6,756.03
STAPLES	64.32
ARROW EXTERMINATING	334.00
NYS HEALTH INSURANCE	43,605.00
CSEA EMPLOYEE FUND	365.10
LOWE'S	647.89
OPTIMUM	556.94
ADP	770.89
ALAN BLASS	1,500.00
PARTS AUTHORITY	97.67
GUARDIAN	1,207.60
CAPITAL ONE CARD	1,055.12
ULTIMATE CAR & TRUCK	400.00
CIMATO & SONS	205.00
FIVE TOWNS MASON	386.48
NYSIF	3,766.93
FRANCES RUSSO	400.00
NEXTEL	152.62
ISLAND ELEVATOR	678.00
SHELTER POINT	236.70
NY WATER	333.47
STAPLES	158.87
ABRZ INTERNATIONAL	530.00
MICHAEL HOPKINS	2,750.00
NGL GROUP	1,850.00
SIDHAL INDUSTRIES	1,571.92
GLOBAL FUELING	551.57
ALL HOURS ENERGY	259.95
PARTS AUTHORITY	349.90
DE LAGE LANDEN	279.00
BRINKS	1,182.10
MULTI MEDIA COMMUNICATIONS	51,479.00
eSCREEN	38.50
READY REFRESH	106.85
PETER GERBASI	1,770.00

MEETING OF SEPTEMBER 24, 2020

**MINUTES OF THE MEETING OF THE
NASSAU COUNTY BRIDGE AUTHORITY
HELD ON SEPTEMBER 24, 2020
LAWRENCE, NEW YORK**

**PRESENT: JAMES J. VILARDI, CHAIRMAN
VINCENT GRASSO, MANAGER
ROSEMARIE EVOLA, DEPUTY MANAGER
HELEN ELOVICH, MEMBER
ALAN HARTSTEIN, MEMBER
SHALOM MAIDENBAUM, MEMBER
KEN HEHIR NGL INSURANCE GROUP
PETER GERBASI, ENGINEERING
ALAN BLASS, FINANCIAL CONSULTANT (By Skype)
MICHAEL HOPKINS, ESQ. COUNSEL**

**ABSENT: RUSSELL ROSENTHAL, MEMBER
DONIEL BODNER, AUDITOR**

ALSO PRESENT:

.....
Manager Grasso called the meeting to order at 4:25 p.m., via Video Conference (ZOOM) because of COVID 19 Pandemic.

Upon a motion by Ms. Elovich seconded by Mr Hartstein and unanimously carried the minutes of the Meeting of July 23, 2020 were approved as amended.

Insurance Consultants Report

Mr. Ken Hehir, submitted the following to the Authority:

1- Regarding the letter from Reliance Insurance (in liquidation) the NCBA should be receiving a payment of about \$1500 which pertains to returns of premiums that were paid to the carrier in approximately 2001, but were never used. The carrier was put into liquidation and taken over by the NY State Insurance Department. I am sure coverage was immediately replaced however paid premiums were due back to NCBA. The Liquidation Bureau has determined that you will be receiving \$1500.

2- When this happens, and a carrier is taken over by the Insurance Department, if there were to be a claim against your policy, the liability would be assumed by the Insurance Department...so there would be no period of "non-coverage". Since this was long before any of

the current board members or our tenure, this is somewhat of a "best guess" but I am fairly confident in this as I have seen these before.

3- The NCBA had received a quote for "Storage Tank Pollution Liability" from Crum & Foster Insurance. The coverage is for Pollution Liability covering the 3 tanks maintained by the NCBA, 2 underground and 1 above ground. The Pollution Liability limit would be \$1 Million with a \$25,000 deductible and the premium would be \$1278 annually. I would recommend taking the policy as the coverage is very important.

Independent Auditors Report

Minutes on Financial Consultant Report by Alan Blass – September 24, 2020

Mr. Blass advised the Board that the 2021 NCBA Annual Budget was uploaded to the NYS Comptroller's Office via the NYS PARIS System during September 2020, before the deadline of September 30, 2020.

Mr. Blass also reported that during August 2020, Revenue from Operations totaled \$554,310. This amount was \$53,555 less than the Revenue from Operations for August 2019..

For the first eight months of 2020 revenues from Operations total \$3,724,223, which is \$1,135,131 or 23.36% less than revenue for the first eight months of 2019. This revenue decline was likely entirely due to the Covid-19 Virus Shutdown.

Total revenue for the eight months of 2020 is only \$998,287 less than total revenue for the first eight months of 2019. That is because NCBA was paid \$205,000 in a legal settlement in 2020.

Nevertheless, the NCBA cash position for 2020 has still increased by \$1,352,222. This is \$703,592 or 34.22% less than the cash increase for the first eight months of 2019.

However, a bond principal and interest payment for 2020 in the sum of \$465,975.00 is about to come due, which was already paid by 08-31-19, so the decrease in cash increase for the first eight months of 2020 is approximately \$1 million.

Operating expenses for the first eight months of 2020 was \$721,224, which was \$19,552 or 2.79% more than 2019. This was caused by an extra \$29,329 spent on Biennial Inspection Expense in 2020.

Manager's Report

a. "Cashless" Toll System Pilot and Testing

Manager Grasso reported to the Authority that the cameras are working perfectly. The DMV data to bill the people that run the Plaza is very promising. If it continues this way they the authority will consider adding two more lanes in the future. Discussion took place about the fee to charge and subsequent suspension of registrations for non-payment. It costs approximately \$200.00 to repair the "barrier gate" or "boom gate" at the toll plaza and injuries can happen to the toll station employee. Signs will be posted informing every one of the new system.

b. "Off-Contract Pay Increase "

Manger Grasso presented to the Commissioner's correspondence he received received from William Petry, a laborer asking for a salary Increase. Discussion took place and it was agreed upon that since the NCBA Collective Bargaining Agreement does not currently offer any step increases he should speak to the Union delegate.

c. Salt Dome/Intergovernmental Agreement with NYS DOT

Manager Grasso spoke about the new Salt Dome that was constructed in-house by Mr. Merola and his staff at the Nassau County Bridge Authority at a cost of less than \$100,000. The original bids to build the salt dome ranged from \$450,000.00 to \$770,000.00. The NYS-DOT has agreed to cement the area behind the Salt Dome for the Authority. The NCBA has an inter-governmental Agreement with the NYS-DOT.

d. Financial Advisor

e. Bicycle Accident

Manager Grasso spoke about the recent Bicycle Accident that occurred on the Bridge. All Insurance papers, etc. have been filed.

Engineering Consultants Report

Mr. Gerbasi advised the Authority that he will be opening the Bid Documents for the Electrical Transformer Elevation/Relocation on September 25, 2020. After the bid opening Mr. Gerbasi will perform the required bid evaluation and assist with a recommendation and award.

Mr. Gerbasi also spoke about the repair work at the Toll Plaza with regard to the Air Conditioning Systems on the Toll Booths. It is a concern when the temperatures are high or low and the heating/air circulation is not working properly to create positive air pressure within the booths. The Board requested that be addressed as soon as possible either through repair or

replacement. The Chairman requested that Mr. Gerbasi look into using split systems to utilize as an interim measure before the Authority replaces the Toll Plaza Booths.

Upon a motion by Mr. Hartstein seconded by Ms. Elovich and unanimously carried the paid vouchers for the months of July/August, 2020 were Ratified.

Ms. Evola presented the Monthly Traffic Statistics for the month of August 2020.

The YTD overtime listing for August, 2020 was down approximately 14.42% compared to August 2019.

The next meeting of the Bridge Authority will take place on Thursday, October 22, 2020 via Video Conference (ZOOM) because of ongoing COVID 19 pandemic.

James J. Vilardi, Chairman

PAID VOUCHERS FOR THE MONTH OF SEPTEMBER 2020

DESCRIPTION	AMOUNT
BANK OF NY MELLON	\$465,975.00
LEO JACOTIN	8,600.00
OPTIMUM	556.94
WOODMERE GLASS	375.00
ALAN BLASS	1,500.00
MICHAEL HOPKINS	2,751.00
NYS HEALTH INSURANCE	52,397.51
FIVE TOWNS MASON	296.50
BRINKS	1,057.10
NYSIF	3,776.93
KS STATEBANK	3,690.10
PSEG	5,354.50
GUARDIAN	3,820.54
KEVINS TRANSPORTATION	215.00
GLOBAL FUELING	466.50
LOWE'S	474.82
CSEA EMPLOYEE FUND	389.44
ADP	911.71

MEETING OF SEPTEMBER 2020

**MINUTES OF THE MEETING OF THE
NASSAU COUNTY BRIDGE AUTHORITY
HELD ON OCTOBER 22, 2020
LAWRENCE, NEW YORK**

**PRESENT: JAMES J. VILARDI, CHAIRMAN
VINCENT GRASSO, MANAGER
ROSEMARIE EVOLA, DEPUTY MANAGER
HELEN ELOVICH, MEMBER
RUSSELL ROSENTHAL, MEMBER
ALAN HARTSTEIN, MEMBER
SHALOM MAIDENBAUM, MEMBER
JEFF GREENFIELD, NGL INSURANCE GROUP
PETER GERBASI, ENGINEERING
ALAN BLASS, FINANCIAL CONSULTANT (By Skype)
MICHAEL HOPKINS, ESQ. COUNSEL**

**ABSENT:
DONIEL BODNER, AUDITOR**

ALSO PRESENT:

.....
Manager Grasso called the meeting to order at 4:30 p.m.

Upon a motion by Commissioner Rosenthal, seconded by Commissioner Hartstein, the Board unanimously voted to go into Executive Session to discuss a Personnel Matter.

At 6: 30 p.m. the Board Came out of Executive Session, no votes were taken.

All items scheduled for the October 22, 2020 meeting were tabled for the November 19, 2020 meeting.

This meeting was adjourned.

James J. Vilardi, Chairman

PAID VOUCHERS FOR THE MONTH OF OCTOBER 2020

DESCRIPTION	AMOUNT
MEDICARE REIMBURSEMENT	\$ 3,904.20
MEDICARE REIMBURSEMENT	4,338.00
NATIONAL GRID	311.65
SEABOARD MARINE	18,000.00
COLLLLLISION SPECIALISTS	325.24
NY WATER	531.29
CSEA BENEFIT FUND	340.76
STAPLES	391.36
RUSSO RECYCLING	160.00
NYSIF	3,776.93
CIMATO & SONS	144.00
FRANK SUPPLY	78.08
SIDHAL INDUSTRIES	494.85
ULTIMATE CAR AND TRUCK	680.00
SPRAGUE	629.38
GUARDIAN	3,753.70
1 ST . SOURCE BANK	9,824.15
DELAGÉ LANDEN	279.00
RICHNER COMMUNICATIONS	105.40
PETER GERBASI	1,770.00
SAFETY KLEEN	421.93
READY REFRESH	186.77
NEXTEL	152.62
NYS HEALTH INSURANCE	55,671.38
FRANCES RUSSO	400.00
ALAN BLASS	1,500.00
CAPITAL ONE CARD SERVICES	1,518.32
NATIONAL GRID	314.68
LEO JACOTIN	5,900.00
AUTOMATIC CONTROL SYSTEMS	5,031.00
PSEG	5,317.45
LOWE'S	227.12
SHELTER POINT	219.60
SIGNS NOW	1,150.00
DELAGÉ LANDEN	279.00
MINUTEMAN PRESS	469.17
NGL GROUP	1,850.00
GLOBAL FUELING SYSTEMS	5,160.06

MEETING OF NOVEMBER 19, 2020

**MINUTES OF THE MEETING OF THE
NASSAU COUNTY BRIDGE AUTHORITY
HELD ON NOVEMBER 19, 2020
LAWRENCE, NEW YORK**

**PRESENT: JAMES J. VILARDI, CHAIRMAN
VINCENT GRASSO, MANAGER
ROSEMARIE EVOLA, DEPUTY MANAGER
ALAN HARTSTEIN, MEMBER
SHALOM MAIDENBAUM, MEMBER
RUSSELL ROSENTHAL, MEMBER
JEFFREY GREENFIELD NGL INSURANCE GROUP
PETER GERBASI, ENGINEERING
ALAN BLASS, FINANCIAL CONSULTANT (By Skype)
MICHAEL HOPKINS, ESQ. COUNSEL**

**ABSENT: HELEN ELOVICH, MEMBER
DONIEL BODNER, AUDITOR**

ALSO PRESENT:

.....
Manager Grasso called the meeting to order at 4:30 p.m., via Video Conference (ZOOM) because of COVID 19 Pandemic.

Upon a motion by Mr. Hartstein seconded by Mr. Rosenthal and unanimously carried the minutes of the Meeting of October 22, 2020 were approved as amended.

Insurance Consultants Report

Mr. Greenfield is actively working with Mike Justynowicz at the Breitstone Agency regarding the renewal of the bridge floater policy. The insurance carrier will only offer a one year renewal and I am in active negotiations on the renewal premium with the Breitstone Agency and will present at the next meeting my recommendations.

At the request of the chairman he is also monitoring legislation for business interruption coverage. The House of Representatives held hearings on pandemic insurance proposals last week. Representative Carolyn Maloney of NY introduced a bill H.R.7011 known as "Pandemic Risk Insurance Act". I will continue to monitor the progress of that bill and any other proposed legislation.

Independent Auditors Report

Minutes on Financial Consultant Report by Alan Blass – November 19, 2020

Mr. Blass reported that during October 2020, Revenue from Operations totaled \$368,239. This amount was \$2,389 more than the Revenue from Operations for October 2019. This was the first month since March 2020, the beginning of COVID-19, that revenues from operations exceeded the revenues from the same month in 2019.

For the first ten months of 2020, revenues from Operations total \$4,520,677, which is \$1,135,525 or 20.08% less than revenue for the first ten months of 2019. This revenue decline was likely entirely due to the Covid-19 Virus Shutdown.

Total revenue for the first ten months of 2020 is only \$827,070 less than total revenue for the first ten months of 2019. That is because NCBA was paid \$205,000 in a legal settlement and a Marchiselli Grant of \$187,500 in 2020.

Nevertheless, the NCBA cash position for 2020 has still increased by \$1,512,230. This is \$619,892 or 29.07% less than the cash increase for the first ten months of 2019.

Operating expenses for the first ten months of 2020 was \$811,611, which was \$115,334 or 12.44% less than 2019.

Finally, Mr. Blass reported that he continues to work with Vincent, Rosemarie and the NCBA Board in response to the "NCBA Limited Review Report" prepared by the Nassau County Comptroller's Office.

Engineering Consultants Report

Mr. Gerbasi spoke to the commissioner's about the repair work at the Toll Plaza with regard to the Air Conditioning/Heating Systems on the Toll Booths. It is a concern now that the Toll Booths do not have heat as the weather is changing and the temperature drops. Mr. Gerbasi continues to look into the use of mini requested by the Chairman. Mr. Gerbasi said it is imperative that the heat be fixed as soon as possible. Based on preliminary quotes, minimal repair cost to get the booths through the winter with comfortable temperatures for the toll collectors is between \$6,000.00 and \$7,500.00.

Mr. Gerbasi also spoke about the repair of the leaking Roadway Hatch. During rain events water is leaking into the Machine Room through the present hatch. The present hatch is 2 plates split down the middle. Mr. Gerbasi suggested Hardesty and Hanover design and specify a single piece replacement hatch similar to a water tight manhole cover.

Upon a motion by Mr. Maidenbaum seconded by Mr. Hartstein and unanimously carried the paid vouchers for the month of October 2020 were ratified.

Ms. Evola presented the Monthly Traffic Statistics for the month of October 2020.

The YTD overtime listing for October, 2020 was down approximately 1.65% compared to October 2020.

Manager Vincent Grasso spoke about the cash analysis. The Authority is in very good shape. The Capital Budget is fully funded.

Manager Vincent Grasso also spoke about “Omnia” a Procurement “Piggy Backing” Company where one governmental entity will extend the pricing and terms of their contract to other. It’s competitively awarded and will include language allowing other governmental entities to utilize the contract. Here in New York you must purchase the exact same item-using the same terms and conditions as presented in the original solicitation. With “Cooperative Procurement” the action taken when two or more entities combine their requirements to obtain advantages of volume purchases, including administrative savings and other benefits. A variety of arrangements, whereby two or more public procurement entities (or agencies) purchase from the same supplier or multiple suppliers using a single invitation for Bids (IFB) and more request for Proposals (RFP).

The Authority will find the use “Omnia” very advantageous. Upon a motion by Mr. Rosenthal, seconded by Mr. Hartstein and unanimously carried the Board approved joining “Omnia”.

Counsel Michael Hopkins spoke to the Authority about the recent Labor Grievance. Upon a motion by Mr. Rosenthal, seconded by Mr. Maidenbaum and unanimously carried. Be it **RESOLVED**, that MTH & Assocs. invoices both dated 11.17.20 in the matters of Vuono and Roth be and both are approved for payment.

The next meeting of the Bridge Authority will take place on Thursday, December 17, 2020 via Video Conference (ZOOM) because of ongoing COVID 19 pandemic.

James J. Vilardi, Chairman

PAID VOUCHERS FOR THE MONTH OF NOVEMBER 2020

DESCRIPTION	AMOUNT
BRYANT A/C	\$ 200.00
ALAN BLASS	1,500.00
GUARDIAN	3,509.26
LOCKWOOD, KESSLER & BARTLETT	26,000.00
PETER GERBASI	1,770.00
BEST PRODUCTS	265.00
CSEA	365.10
JOHNSON CONTROLS	693.21
MICHAEL HOPKINS	5,503.00
NY AMERICAN WATER	478.55
ARROW EXTERMINATING	237.00
SALERNO BROKERAGE	1,476.18
FRANCES RUSSO	400.00
STAPLES	138.91
READY REFRESH	146.81
PARTS AUTHORITY	39.99
WOODMERE GLASS	400.00
SIDHAL INDUSTRIES	956.02
NYS INDUSTRIES FOR DISABLED	534.96
FORTE RTS	2,153.00
PSEG	12.96
CAPITAL ONE CARD	673.35
NEW ERA APPAREL	2,560.00
NY LABOR LAW POSTER	172.00
NYS RETIREMENT SYSTEM	268,866.00
PSEG	4,781.33
FIVE TOWNS MASON	164.95
NATIONAL GRID	1,269.60
OPTIMUM	1,059.96
NYSIF	3,776.93
LOWE'S	177.49
MULTI - MEDIA COMMUNICATIONS	21,400.00
WELDON, WILLIAMS & LICK	2,654.42
ADP	1,393.40
GLOBAL FUELING	621.22
NEXTEL	305.34
BRINKS	1,082.19
NYS HEALTH INSURANCE	50,416.73
ISLAND ELEVATOR	678.00
MY FRIENDS CONSTRUCTION	24,000.00
FRANK SUPPLY	159.02

MEETING OF DECEMBER 17, 2020

**MINUTES OF THE MEETING OF THE
NASSAU COUNTY BRIDGE AUTHORITY
HELD ON DECEMBER 17, 2020
LAWRENCE, NEW YORK**

**PRESENT: VINCENT GRASSO, MANAGER
ROSEMARIE EVOLA, DEPUTY MANAGER
ALAN HARTSTEIN, MEMBER
RUSSELL ROSENTHAL, MEMBER
HELEN ELOVICH, MEMBER
JEFFREY GREENFIELD NGL INSURANCE GROUP
PETER GERBASI, ENGINEERING
ALAN BLASS, FINANCIAL CONSULTANT (By Skype)
MICHAEL HOPKINS, ESQ. COUNSEL**

**ABSENT: JAMES J. VILARDI, CHAIRMAN
SHALOM MAIDENBAUM, MEMBER
DONIEL BODNER, AUDITOR**

ALSO PRESENT:

.....
Manager Grasso called the meeting to order at 4:30 p.m., via Video Conference (ZOOM) because of COVID 19 Pandemic.

Upon a motion by Ms. Elovich seconded by Mr. Hartstein and unanimously carried the minutes of the Meeting of November 19, 2020 were approved as amended.

Insurance Consultants Report

The state insurance fund worker's compensation audit for the period 7/1/19- 7/1/20 was issued with an additional premium of \$1,398.71.

The Renewal Bridge Floater policy with Ace American Insurance Co, through the Breitstone Insurance Agency was increased to \$141,657 and I am exploring an increase in the deductible as the request of the commissioners, to a \$5 million deductible.

Salerno Brokerage Insurance renewal proposal for the liability and the property coverage of the Bridge offices and buildings is being renewed with Zurich Insurance Co. at an increase in premium from the prior period which was \$144,000 and is now \$160,472.

Salerno Brokerage secured an alternate quote with National Union Insurance Co, and there premium was \$169,000. I recommend the renewal policy with the Zurich package.

Upon a motion by Mr. Hartstein seconded by Ms Elovich and unanimously carried the Board voted to accept the recommendation by Mr. Greenfield of the Zurich Package for Th Bridge Floater

Independent Auditors Report

Minutes on Financial Consultant Report by Alan Blass – December 17, 2020

Mr. Blass reported that during November 2020, Revenue from Operations totaled \$312,445. This amount was \$33,003 less than the Revenue from Operations for November 2019.

For the first 11 months of 2020, Revenues from Operations total \$4,833,122, which is \$1,168,528 or 19.47% less than revenue for the first 11 months of 2019. This revenue decline was likely entirely due to the Covid-19 Virus Shutdown.

Total Revenue for the first 11 months of 2020 is only \$869,237 or 14.12% less than total revenue for the first 11 months of 2019. That is because NCBA was paid \$205,000 in a legal settlement and a Marchiselli Grant of \$187,500 in 2020.

Payroll and related expenses for the first 11 months of 2020 was \$2,803,570, which was \$83,649 or 2.90% less than 2019.

Operating expenses for the first 11 months of 2020 was \$848,041, which was \$117,975 or 12.21% less than 2019.

Nevertheless, the NCBA cash position for 2020 has still increased by \$1,321,339. This is \$660,113 or 33.31% less than the cash increase for the first 11 months of 2019.

Finally, Mr. Blass reported that he continues to work with Vincent, Rosemarie and the NCBA Board in response to the “NCBA Limited Review Report” prepared by the Nassau County Comptroller’s Office.

Engineering Consultants Report

Mr. Gerbasi reported the following after the meeting: Evaluation work on the toll booth HVAC system was performed and repair/maintenance activities have been scheduled for the spring of 2021. The work will focus on restoring function for BOTH Heating and Cooling for at least 3 of the existing rooftop mechanical units.”

Upon a motion by Mr. Hartstein seconded by Ms. Elovich and unanimously carried the paid vouchers for the month of November 2020 were ratified.

Mr. Alan Blass submitted to the Board his Accounting Consultant Proposal for 2021 and 2022 as follows:

- Coordinate with the external auditors about various requirements of the NCBA audit.

- Share and explain all our NCBA work papers from our prior audits.
- Review various accounting entries and calculations prepared by NCBA personnel, as requested.
- Review all payroll Reports, as requested.
- Prepare annual 1099's and 1098.
- Monitor and ensure continuing proper internal accounting policies and procedures, as reports.
- Prepare and ensure compliance with all New York State Controller mandated PARIS reports.
- Assist with the preparation of the Annual and Monthly Budgets.
- Prepare monthly Budget Variance Reports; and
- Attend any NVBA Board meeting, s requested.

Our annual fee will continue to be \$18,000 per year and the NCBA will be billed \$1,500 per month. Beginning January 1, 2021

Upon a motion by Ms. Elovich, seconded by Mr. Rosenthal and unanimously carried the Board voted to unanimously accept Mr. Blass's proposal.

An On-Call Bridge Engineering Services One Year Contract Letter for the Atlantic Beach Bridge was submitted by Hardesty and Hanover. This On-Call bridge engineering service is for an as-needed basis for a one-year period beginning on the date of acceptance of their letter submitted by Hardesty & Hanover. This would include a 24 hours per day 7 days per week response to any critical issues that may arise with the structural, mechanical or electrical systems of the bridge. The billing fee will be the number of hours worked times the employee's current hourly rate times a 2,75 multiplier which includes Hardesty & Hanover's overhead and profit.

Upon a motion by Mr. Hartstein seconded by Mr. Rosenthal and unanimously carried the Board voted to unanimously accept the On-Call Bridge Engineering Services One Year Contract-Atlantic Beach Bridge.

Ms. Evola presented the Monthly Traffic Statistics for the month of November 2020.

The YTD overtime listing for November 2020 was down approximately 0.75% compared to November 2020.

The next meeting of the Bridge Authority will take place on Thursday, January 21, 2021 via Video Conference (ZOOM) because of ongoing COVID 19 Pandemic.

PAID VOUCHERS FOR THE MONTH OF DECEMBER 2020

DESCRIPTION	AMOUNT
GLOBAL FUELING	\$ 597.92
AROW EXTERMINATING	237.00
NY WATER	365.14
STAPLES	447.04
GUARDIAN	3,672.28
DE LAGE LANDEN	279.00
PETER GERBASI	1,770.00
CSEA EMPLOYEE FUND	365.10
READY REFRESH	196.76
CARD USA	9,450.00
ALAN BLASS	1,500.00
NATIONAL GRID	1,969.62
STAPLES	792.44
AUTOMATIC CONTROL SYSTEMS	5,531.00
MICHAEL HOPKINS	3,429.25
KS STATEBANK	3,690.10
NGL GROUP	1,850.00
NYSIF	3,776.93
DE LAGE LANDEN	279.00
ADP	603.25
FRANK SUPPLY	1,641.29
JOHNSON CONTROLS	674.58
PSEG	5,168.91
OPTIMUM	566.80
MINUTEMAN PRESS	156.64
NYS HEALTH INSURANCE	51,059.95
BRINKS	1,057.10
FRANCES RUSSO	400.00
HARDESTY & HANOVER	5,580.89
LOWE'S	423.40
CAPITAL ONE CARD	71.66
SPRINT	152.67
MEDICARE REIMBURSEMENT	3,904.20
MEDICARE REIMBURSEMENT	4,338.00

MEETING OF JANUARY 17, 2021