

**MINUTES OF THE MEETING OF THE
NASSAU COUNTY BRIDGE AUTHORITY
HELD ON JANUARY 21, 2021
LAWRENCE, NEW YORK**

**PRESENT: VINCENT GRASSO, MANAGER
ROSEMARIE EVOLA, DEPUTY MANAGER
JAMES J. VILARDI, CHAIRMAN
SHALOM MAIDENBAUM, MEMBER
ALAN HARTSTEIN, MEMBER
RUSSELL ROSENTHAL, MEMBER
HELEN ELOVICH, MEMBER
JEFFREY GREENFIELD NGL INSURANCE GROUP
PETER GERBASI, ENGINEERING
ALAN BLASS, FINANCIAL CONSULTANT (By Skype))
MICHAEL HOPKINS, ESQ. COUNSEL**

ABSENT: DONIEL BODNER, AUDITOR

ALSO PRESENT: JOHN WAHLEN

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Manager Grasso called the meeting to order at 4:30 p.m., via Video Conference (ZOOM) because of COVID 19 Pandemic.

Upon a motion by Mr. Hartstein seconded by Ms. Elovich and unanimously carried the minutes of the Meeting of December 17, 2020 were approved as amended.

Insurance Consultants Report

The pricing for an alternative \$5 million deductible is \$103,528 including \$9,412 for terrorism coverage. After much discussion it was decided to await Bridge Attorney Michael Hopkin's discussion with The Bond Council

- The renewal cyber insurance policy \$2,740 (expiring premium \$2,495). The commissioner approval the renewal seek confirmation that the coverage includes ransom.
- The State Insurance Fund loss year to date have been review by myself and is improved with less loses. This will reflect in a lower experience modification for the renewal.

Independent Auditors Report

Minutes on Financial Consultant Report by Alan Blass – January 21, 2021

Mr. Blass reported that during December 2020, Revenue from Operations totaled \$287,025. This amount was \$45,635 less than the Revenue from Operations for December 2019.

For 2020, Revenues from Operations total \$5,120,146, which is \$1,214,163 or 19.17% less than revenue for 2019. This revenue decline was due to the Covid-19 Virus Shutdown.

Total Revenue for 2020 is only \$938,884 or 14.42% less than total revenue for 2019. That is because NCBA was paid \$205,000 in a legal settlement and a Marchiselli Grant of \$187,500 in 2020.

Payroll and related expenses for 2020 was \$3,036,938, which was \$16,797 or 0.55% less than 2019. Salaries for Toll Operators for 2020 was \$155,258 or 17.60% less than 2019. This is offset by an increase in the cost of health insurance for 2020 of \$153,525 or 35.30%.

Operating expenses for 2020 was \$900,111, which was \$24,836 or 2.84% more than 2019. In 2020, there was a \$53,614 increase in the cost of Pass Cards and Decals. This was offset by a \$68,597 decrease in the cost of Biennial Inspection Expense.

Nevertheless, the NCBA cash position for 2020 has still increased by \$1,323,990. This is \$837,152 or 38.74% less than the cash increase for the 2019.

Mr. Blass reported that the 2020 year-end accounting, audit and reporting process will now begin and should be complete by the March Board meeting.

The amounts reported during the year will be adjusted from cash to accrual accounting as a part of the annual audit.

Finally, Mr. Blass reported that he continues to work with Vincent, Rosemarie and the NCBA Board in response to the "NCBA Limited Review Report" prepared by the Nassau County Comptroller's Office.

Engineering Consultants Report

Mr. Gerbasi reported the following: The company servicing the toll booth HVAC system was asked to delay their repair maintenance activities for both the heat and air conditioning until the spring of 2021. Three units at present have operational heating which allows this decision. The work will focus on restoring function for both the Heating and Cooling for at least 3 of the existing rooftop mechanical units.

The newly constructed raised platform for the transformer is now in place. The transformer will be shut-down to allow the contractor to place the transformer on the new platform. The transformer will be up and running within 6 hours. The authority will coordinate with the Coast Guard and appropriate government entities prior to the date of the transfer.

Hardesty & Hanover is preparing for the repairs to the pilings and the bulk head. And Bon Eslinger has been working on the deck patch (the area where the land meets the water)

Upon a motion by Mr. Hartstein seconded by Ms. Elovich and unanimously carried the paid vouchers for the month of December 2020 were ratified.

Ms. Evola presented the Monthly Traffic Statistics for the month of December 2020.

The YTD overtime listing for December 2020 was down approximately 1.91% compared to December 2020.

The next meeting of the Bridge Authority will take place on Thursday, March 18, 2021 via Video Conference (ZOOM) because of ongoing COVID 19 Pandemic.

James J. Vilardi, Chairman

PAID VOUCHERS FOR THE MONTH OF JANUARY, 2021

DESCRIPTION	AMOUNT
SCHWING ELECTRICAL	\$ 527.62
ALL HOURS ENERGY	3,174.81
1 ST SOURCE BANK	9,824.15
LOCKWOOD, KESSLER & BARTLETT	7,000.00
GUARDIAN	3,916.54
CSEA EMPLOYEE FUND	413.78
US POSTAL SERVICE	190.00
PETER GERBASI	1,770.00
Escreen	174.50
SIGNS NOW	144.00
WOODMERE GLASS & MIRROR	75.00
NY AMERICAN WATER	270.28
M. LAPENNA REFRIGERATION	997.50
READY REFRESH	186.77
BRINKS	1,057.10
CAPITAL ONE CARD SERVICES	1,160.79
MY FRIENDS CONSTRUCTION	18,700.00
ARROW EXTERMINATING	97.00
B & B ROADWAY & SECURITY	9,581.27
ALAN BLASS	1,500.00
CIMATO & SONS	170.00
ADP	639.60
OPTIMUM	558.32
NYS HEALTH INSURANCE	54,352.61
STAPLES	303.70
NYSIF	4,056.67
MINUTEMAN PRESS	456.06
MICHAEL HOPKINS & ASSOCIATES	2,745.25
FRANK SUPPLY	94.05
FIVE TOWNS MASON	125.40
LOWE'S	475.87
SHELTERPOINT LIFE	221.40
SALERNO BROKERAGE	160,472.39
PSEG	6,149.09
DELL MARKETING	2,407.26
SPRINT	153.00
CARAHSOFT	2,070.00
FRANCES RUSSO	400.00
BRYANT A/C CONTRACTORS	500.00
NATIONAL GRID	3,408.62
SIGNS NOW	1,150.00
ROBERT & NANCY KEIMIG	867.60
DELAGE LANDEN	279.00

PETER GERBASI	1,850.00
FASTENAL	39.50
SPRAGUE	718.71
GLOBAL FUELING	827.14
ARROW EXTERMINATING	237.00
MONTILLI PLUMBING	895.00
PARTS AUTHORITY	408.66
NY AMERICAN WATER	222.73

MEEETING OF MARCH 18, 2021

PAID VOUCHERS FOR THE MONTH OF FEBRUARY, 2021

DESCRIPTION	AMOUNT
CAPITAL ONE CARD	\$ 442.50
FIRE COMMAND CO	2,344.00
MORELAND HOSE & BELT	150.00
ATLANTIC SALT	9,192.13
LOWE'S	319.19
PARTS AUTHORITY	246.84
ADP	877.75
BRINKS	1,057.10
PSEG	5,096.99
CSEA EMPLOYEE FUND	486.80
GUARDIAN	3,559.54
READY REFRESH	186.77
SALERNO BROKERAGE	2,740.00
ALAN BLASS	1,500.00
ISLAND ELEVATOR	678.00
NYSIF	4,056.67
CENTRAL BUSINESS SYSTEMS	8.00
MICHAEL HOPKINS	2,752.25
NVBA	671.25
DELL MARKETING	1,805.44
NATIONAL GRID	3,130.63
DE LAGE LANDEN	279.00
OPTIMUM	568.85
NYS HEALTH INSURANCE	153.00
STAPLES	450.86
ADP	340.60
LOCKWOOD, KESSLER & BARTLETT	20,000.00
ARROW EXTERMINATING	97.00
PETER GERBASI	1,850.00
GLOBAL MONTELLO	950.90
ALL HOURS ENERGY	637.33

MEEETING OF MARCH 18, 2021

**MINUTES OF THE MEETING OF THE
NASSAU COUNTY BRIDGE AUTHORITY
HELD ON MARCH 18, 2021
LAWRENCE, NEW YORK**

**PRESENT: VINCENT GRASSO, MANAGER
ROSEMARIE EVOLA, DEPUTY MANAGER
JAMES J. VILARDI, CHAIRMAN
SHALOM MAIDENBAUM, MEMBER
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RUSSELL ROSENTHAL, MEMBER
HELEN ELOVICH, MEMBER
JEFFREY GREENFIELD NGL INSURANCE GROUP
PETER GERBASI, ENGINEERING
ALAN BLASS, FINANCIAL CONSULTANT (By Skype)
MICHAEL HOPKINS, ESQ. COUNSEL
DONIEL BODNER, AUDITOR**

ABSENT:

ALSO PRESENT:

Manager Grasso called the meeting to order at 4:30 p.m., via Video Conference (ZOOM) because of COVID 19 Pandemic.

Upon a motion by Ms. Elovich, seconded by Mr. Hartstein and unanimously carried the minutes of the Meeting of January 21, 2021 were approved as amended.

Insurance Consultants Report

Mr. Greenfield reported that he has checked all the flood renewal policies.

Independent Auditors Report

Minutes on Financial Consultant Report by Alan Blass – March 23, 2021

Mr. Doniel Bodner, CPA, of Morse & Co., the NCBA Independent Auditor, presented the 2020 Certified Audit Report.

Revenue from Operations for 2020 was \$5,121,114 was \$1,214,171 less than 2019. This decrease was due ongoing effects of the COVID Pandemic.

Operating Expenditures for 2020 of \$4,826,288, excluding depreciation cost of \$2,510,604, reflect an increase of \$254,288 from 2019. This increase was due primarily to an increase of \$229,724 of Retirement Plan Cost and \$123,227 of Other Post Employee Benefits. This was offset by a decrease in Biennial Inspection cost of \$68,597.

The Change in Net Position for 2020 decreased by \$2,372,685, which includes \$2,510,604 of 2020 depreciation costs. Otherwise, net position for 2021 increased by the difference between operation operating revenue and expenses of \$137,919.

The 2020 Covenant Net Revenue of \$1,310,736, which includes the Change in Net Position of (\$2,372,685) plus the Bond Interest of \$409,350 Other Post-Employment Benefits of \$763,467 and Depreciation of \$2,510,604, significantly exceeded the 2020 Aggregate Debt Service of \$669,350 by \$641,386, despite the adverse effect on Revenue from Operations caused by the COVID Pandemic.

The Certified Audit Report for the year ended December 31, 2020 was approved by the Board on April 1, 2020.

Mr. Bodner reported that he will complete the Nassau County audit requirement by forwarding a copy of the report to the Nassau County Auditors, RSM, US, LLP and the Nassau County Audit Office, as required.

Mr. Blass reported that the New York State Comptroller's Office PARIS reporting is in process and will be completed by March 31, 2020. The PARIS Report was finalized upon approval of the 2020 Certified Financial Statements on April 1, 2020.

Mr. Blass also reported on the revenues and expenses relating to the first two months of 2021.

For the first two months of 2021, Revenues from Operations total \$1,360,823, was \$213,744 or 13.57% less than revenue for the first two months of 2020. This revenue decline was caused by ongoing effects of the COVID Pandemic.

Repairs and Maintenance Cost of \$25,491 was \$22,728 more than 2020. Otherwise, Operating Expenses for the first two months of 2021 were similar to 2020.

Engineering Consultants Report

Mr. Gerbasi informed the Authority that the new, elevated platform is now complete and final inspection is complete. The Authority along with Mr. Grasso is waiting for the final survey and the acceptable paperwork from the Engineer..

Mike Merola reported that his staff was working on concrete repair work in the immediate area of the tolls. He also reported that three out of the 4 HVAC units on the toll booths are operable providing heat. Evaluation for a/c for the summer is still questionable.

Mr. Gerbasi recommended that the Authority pay LaPenna Heating and Air Conditioning Corp. for a full evaluation of the system including equipment disassembly and testing. After the evaluation, LaPenna will provide their quote for restoring heat and air

conditioning with the focus on utilizing 3 salvageable units and providing 4 units that can be utilized for the new term future.

Upon a motion by Ms. Elovich seconded by Mr. Hartstein and unanimously carried the paid vouchers for the month of January 2021 were ratified.

Ms. Evola presented the Monthly Traffic Statistics for the month of February 2021.

The YTD overtime listing for February 2021 was down approximately 29.12% compared to February 2020.

The Board went into Executive Session and 5:45 p.m. to discuss the retirement of Carmelo Ayala, the 2020 longevity payment to Jason Vuono, the Nassau County Comptroller Audit/Response and the Bank Shortage.

After discussion of the above items, the Board came out of Executive Session at 6:15 p.m.

On motion by Ms. Elovich seconded by Mr. Hartstein and unanimously approved the 2020 longevity payment for \$2,00.00 to Jason Vuono was approved since he completed the required Anger Management course.

In reference to the bank shortage Mr. Grasso advised the Board that an additional camera was added to the counting room.

The next meeting of the Bridge Authority will take place on Thursday, April 15, 2021 via Video Conference (ZOOM) because of ongoing COVID 19 Pandemic.

James J. Vilardi, Chairman

PAID VOUCHERS FOR THE MONTH OF MARCH, 2021

DESCRIPTION	AMOUNT
MORSE & COMPANY	\$ 12,500.00
WRIGHT NATIONAL FLOOD INS.	50,894.00
NEW YORK WATER	204.33
PSEG	5,410.00
CSEA EMPLOYEE FUND	438.12
GUARDIAN	3,655.41
READY REFRESH	176.78
ALAN BLASS	1,500.00
BANK OF NY MELLON	200,775.00
DELAGE LANDEN	279.00
KORN FERRY	4,480.00
NYSIF	4,056.67
ADP	890.35
MICHAEL HOPKINS	2,755.25
LOWE'S	425.60
PARTS AUTHORITY	114.98
FRANK SUPPLY	29.25
BRINKS	1,172.44
CAPITAL ONE CARD	1,390.94
OPTIMUM	568.82
NY WATER	190.68
ARROW EXTERMINATING	237.00
APPRAISAL AFFILIATES	1,500.00
GREAT AMERICAN FINANCIAL	468.50
SOUTH SHORE READY MIX	663.00
LOCKWOOD, KESSLER & BARTLETT	8,000.00
HAUGLAND ENERGY	95,807.50
NYS HEALTH INSURANCE	56,647.79
ALAN BLASS	5,000.00
NATIONAL GRID	3,865.64
GLOBAL FUELING	917.08
ABRZ	118.00
THOMAS PATRICK	514.17
BEST PRODUCTS	470.00

MEETING OF APRIL 15, 2021

**MINUTES OF THE MEETING OF THE
NASSAU COUNTY BRIDGE AUTHORITY
HELD ON APRIL 15, 2021
LAWRENCE, NEW YORK**

**PRESENT: VINCENT GRASSO, MANAGER
ROSEMARIE EVOLA, DEPUTY MANAGER**

**SHALOM MAIDENBAUM, MEMBER
ALAN HARTSTEIN, MEMBER
RUSSELL ROSENTHAL, MEMBER
JEFFREY GREENFIELD NGL INSURANCE GROUP
PETER GERBASI, ENGINEERING
ALAN BLASS, FINANCIAL CONSULTANT (By Skype)
MICHAEL HOPKINS, ESQ. COUNSEL**

**ABSENT: JAMES J. VILARDI, CHAIRMAN
HELEN ELOVICH, MEMBER
DONIEL BODNER, AUDITOR**

**ALSO PRESENT: RICK KAMINER/MMC COMMUNICATIONS
MICHAEL MEROLA
JONATHAN WAHLEN**

Manager Grasso called the meeting to order at 4:30 p.m., via Video Conference (ZOOM) because of COVID 19 Pandemic.

Upon a motion by Mr. Hartstein, seconded by Mr. Rosenthal and unanimously carried the minutes of the Meeting of March, 2021 were approved as amended.

Insurance Consultants Report

Mr. Greenfield reported that at the request of the Chairman, he has been monitoring bills in Albany and Washington, D.C. regarding business interruption coverage for the pandemic. There is a bill pending in Congress for this coverage similar to the terrors and reinsurance act. He requested a certificate from MMC(Multi Media Communications), which made a presentation.

Independent Auditors Report

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For the first two months of 2021, Revenues from Operations total \$1,360,823, was \$213,744 or 13.57% less than revenue for the first two months of 2020. This revenue decline was caused by ongoing effects of the COVID Pandemic.

Repairs and Maintenance Cost of \$25,491 was \$22,728 more than 2020. Otherwise, Operating Expenses for the first two months of 2021 were similar to 2020.

Engineering Consultants Report

Mr. Gerbasi reported to the Authority that he is waiting for Hardesty & Hanover to update him on the status for the Hatch repairs in the Roadway on the Bridge. Field work and Bridge inspection revealed that the two hatch covers are leaking and the roadway is deteriorating around the cover.

With regard to the HVAC systems and the toll booths Mr. Gerbasi indicated he feels that he is recommending a rebuild of the full HVAC system at a cost of \$67,920.00 which is the

estimate received from LaPenna Refrigeration Inc. of Mineola. He believes it is a better value and will enable the toll booth operators in all of the booths to have fresh air and a positive air flow all summer long and heat in the winter months.

Mr. Gerbasi indicated that he would work with Mr. John Wahlen to review proposals submitted to him that address this issue using mini split installations in 4 toll booths. Mr. Gerbasi had questions regarding if the mini split installations could maintain positive air pressure within all of the booths under normal operating conditions.

Upon a motion by Mr. Hartstein, seconded by Mr. Rosenthal and unanimously Carried the following deletions of Furnishings and Equipment was made.

FURNISHINGS & EQUIPMENT
Building #4 – Toll Booths

Tag No	Location	Type	Qty	Description	Year Acq.	Orig. Cost
001078	Toll Booths	Toll Gate	1	Automation Control Sys.	2004	\$ 4,300
001079	Toll Booths	Toll Gate	1	Automation Control Sys.	2004	\$ 4,300
001077	Toll Booths	Toll Gate	1	Automation Control Sys.	2004	<u>\$ 4,300</u>
						\$ 12,900

VEHICLES & EQUIPMENT

000929	1987 F-350 Lift Truck 11987 Ford F-350 Lift, 2-door Chassis cab, VIN 2FDKF37L1HCACA06608, with utility Body with 8 compartment doors and with Colvin's aerial lift with F6 Bucket, 300 lb. Capacity, Altec Industries, Inc. Model AT 200, SN 1186-G-1370, painted white with "Authority" seal and including 1-Oran generator, 4KW, 4.0 BFA-3CR/22353C. 1 Amber Beacon Federal, Model 14					<u>\$14,000</u>
						\$14,000

TOTAL 2020 DELETIONS \$26,900

Upon a motion by Mr. Rosenthal seconded by Mr. Hartstein and unanimously carried the paid vouchers for the month of 2021 were ratified.

Mr. Rick Kaminer of Multi Media Communications presented the Board Members with an in-depth presentation of what Multi Media Communications is offering the Authority.

Upon a motion by Mr. Rosenthal, seconded by Mr. Maidenbaum and unanimously carried the Board approved the Multi Media Communications Maintenance Contract for 1 year as follows:

MA shall include 30 hours of support consisting of field, telephone and software modifications.

The MA Agreement entitles preferred service response.

To implement the Agreement a sit visit will be performed to evaluate and Determine the scope of the maintenance responsibility. At a minimum MMC Shall maintain the cameras, LPR System, LAN and server operating system. Custom software not provided by MMC shall be evaluated on a case-by-case basis.

Initial visit shall not exceed two days on site and included all travel expenses.

Hours exceeding the 30-hour base shall be billed at \$185.00/hour.

The annual cost of the MA shall be \$26,500, invoiced quarterly at the beginning of the quarter.

Ms. Evola presented the Monthly Traffic Statistics for the month of March 2021.

The YTD overtime listing for February 2021 was down approximately 55.50% compared to March 2020.

The next meeting of the Bridge Authority will take place on Thursday, May 20, 2021 via Video Conference (ZOOM) because of ongoing COVID 19 Pandemic.

James J. Vilardi, Chairman

PAID VOUCHERS FOR THE MONTH OF APRIL, 2021

DESCRIPTION	AMOUNT
MEDICARE REIMBURSEMENT	\$8,464.50
MICHAEL HOPKINS	2,750.00
CARD USA	9,450.00
CIMATO & SONS	8.00
STAPLES	954.40
FRANK SUPPLY	21.00
1 ST SOURCE BANK	9,824.15
GUARDIAN	3,489.35
CSEA EMPLOYEE FUND	365.10
SIDHAL INDUSTRIES	1,614.80
JOHNSON CONTROLS	674.58
READY REFRESH	176.78
PETER GERBASI	1,850.00
ABRZ	65.00
MINUTEMAN PRESS	4,457.42
ADP	607.60
ALAN BLASS	1,500.00
CAPITAL ONE CARD	4,926.96
OPTIMUM	553.84
MICHAELS ELECTRICAL	73.04
GREAT AMERICAN FINANCIAL	379.00
SPRINT	152.01
SCHWING ELECTRICAL	1,169.42
eSCREEN	50.25
NEW ERA APPAREL	1,091.75
ARROW EXTERMINATING	97.00
LOCKWOOD, KESSLER & BARTLETT	8,000.00
M. LAPENNA REFRIGERATION	2,280.00
NATIONAL GRID	3,223.59
MOODY'S INVESTOIRS SERVICE	12,000.00
SHELTER POINT	201.55
FRANCES RUSSO	400.00
BRINKS	1,114.77
PSEG	5,236.39
NYS HEALTH INSURANCE	54,498.05
BANK OF NY MELLON	2,750.00
NYSIF	4,056.68
KORN FERRY	4,480.00
STICKERPOINT	83.65
FIVE TOWNS MASON	49.95

DELAGE LANDEN
GLOBAL FUELING SYSTEMS
LOWE'S

279.00
544.06
474.86

MEETING OF APRIL 15, 2021

**MINUTES OF THE MEETING OF THE
NASSAU COUNTY BRIDGE AUTHORITY
HELD ON JUNE 3, 2021
LAWRENCE, NEW YORK**

**PRESENT: VINCENT GRASSO, MANAGER
ROSEMARIE EVOLA, DEPUTY MANAGER
JAMES J. VILARDI, CHAIRMAN
HELEN ELOVICH, MEMBER
SHALOM MAIDENBAUM, MEMBER
ALAN HARTSTEIN, MEMBER
JEFFREY GREENFIELD NGL INSURANCE GROUP
PETER GERBASI, ENGINEERING
ALAN BLASS, FINANCIAL CONSULTANT (By Skype)
MICHAEL HOPKINS, ESQ. COUNSEL
DONIEL BODNER, AUDITOR**

ABSENT: DONIEL BODNER, AUDITOR

**ALSO PRESENT: MICHAEL MEROLA
JONATHAN WAHLEN**

Manager Grasso called the meeting to order at 4:30 p.m., via Video Conference (ZOOM) because of COVID 19 Pandemic.

Upon a motion by Mr. Hartstein seconded by Ms. Elovich and unanimously carried the minutes of the Meeting of April 15, 2021 were approved as amended.

Insurance Consultants Report

Experience Modification Factor – The Authority's 20-21 experience modification factor is .91 this reflects a Credit of 9% . The Authority's 21-22 experience modification factor is a .94 this reflects a credit of 6%.

As you will recall in 2019, we entertained the State Insurance Fund Safety Group option as well as an option from Perma. Perma is a self-insured group but due to the by-laws of Perma and the lack of taxing ability and ability to raise debt, NCBA was not able to place coverage with Perma. Perma advised that may be able to get Comp Board approval for NCBA as long as they sign a special funding resolution. A resolution would need to be made between the NCBA and the public entity that has the power and authority to issue bonds, notes, or other obligations for any corporate purpose for the NCBA. *Based on this, we did not re-approach Perma this year.*

The two options on the next page:

7/1/21-22 State Insurance Fund – Group 90 – (No Dividend): \$51,616. (Including Service Fee) Final cost is determined by payroll audit of the actual payrolls for the policy term.

7/1/21-22 State Insurance Fund – Group 497 (Safety Group – dividend plan): \$62,460. (Including Service Fee) Projected Dividend: \$17,062. Projected Net Cost: \$45,398.

(Final cost is determined by payroll audit of the actual payrolls for the policy term and declared dividend.)

In simple terms, the NCBA would pay more upfront (\$10,844 more upfront) , for the potential of the back-end being ultimately less (about \$6,200 less).

I recommend that you go with is Group 497 and save money in the long run.

Respectfully Submitted

Jeffrey Greenfield

Managing Member

Independent Auditors Report

Minutes on Financial Consultant Report by Alan Blass – June 3, 2021

The audit contract for Morse & Company CPAs was renewed for the 2021, 2022 and 2023 audits.

Mr. Blass prepared the Budget Variance Report for April 30, 2021, which was included with the package of meeting materials presented to the Board.

Revenue from Operations of \$405,709 for April 2021 was \$405,709 more than Revenues from Operations for April 2020, when the Covid Pandemic first began, and no tolls were collected.

In fact, the April 2021 Revenue from operations was only \$18,954 or 4.5% less than March 2019, before the Covid Pandemic.

However, Revenues from 2021 Decal Sales is still down by \$40,585 from April 2020. As of March 2021, Decal Sales was down from \$70,435 less at the end of March 2021. That reflects an improvement. It is believed that this is due to a delay in the return of snowbirds from Florida.

For the three months ended April 30, 2021, Revenue from Operations of \$2,160,913 is up by \$383,446 from the first four months of 2020, which equates to a 21.51% increase.

Engineering Consultants Report

Extensive discussion took place with regards to the HVAC repair/replacement of the systems within the facilities toll booths. Peter, Mike and Jonathan were directed to work together expeditiously as the summer season is upon us and the toll collectors need to be able to work in a comfortable and safe environment.

Jonathan Whalen solicited cost proposals from various contractors to provide pricing for Mini Split Units to condition the air within four toll booths in the Bridge Toll Plaza. Mr. Whalen reported that KCM Heating (I do not know the actual name) was the lowest bidder at a cost of \$14,925.00. Mr. Gerbasi again requested that the low bidder provide in writing an affirmation that the units will operate in a manner that provides for positive air pressure within the booths under both heating and cooling operations.

The Board directed Mr. Hopkins to draft a letter using information previously provided to Mr. Whalen by Mr. Gerbasi that will require that the contractor confirm that he will provide the HVAC equipment and that the equipment will perform as intended. This acknowledgment will include a commitment to provide physical testing/measurement of the air pressure within the booths documenting positive air pressure maintained within the booths to the acceptance by the NCBA.

Mr. Whalen was directed to communicate with the vendor that his selection as the lowest responsible bidder was contingent upon the acceptance of the terms required by the NCBA. Mr. Hopkins indicated that the Board could vote on the award of the work with this contingency.

Upon a motion by Mr. Maidenbaum, seconded by Mr. Hartstein and unanimously carried the Board directed Mr. Hopkins to draft a letter using information previously provided to Mr. Whalen by Mr. Gerbasi that will require that the contractor confirm that he will provide the HVAC equipment and that the equipment will perform as intended. This acknowledgment will

include a commitment to provide physical testing/measurement of the air pressure within the booths documenting positive air pressure maintained within the booths to the acceptance by the NCBA.

The YTD overtime listing for April 2021 has increased approximately 74.13% compared to April 2020.

Ms. Evola presented the monthly Traffic Statistics for the month of April 2021.

Upon a motion by Ms. Elovich seconded by Mr. Maidenbaum and unanimously carried The Morse & Company Certified Public Accountants Contract to Audit the financial statements of the Authority for the years ended December 31, 2021, 2022 and 2023 was unanimously approved.

MORSE & COMPANY LLP
Certified Public Accountants
505 8TH AVENUE SUITE 1801
NEW YORK, NY 10018-4527

DEXTER A. MORSE, Partner, Tax Division
DONNY Z. BODNER, Director, Audit, Consulting, and Nonprofit Services

(212) 765-2200
(917) 353-2074

March 18, 2021

Board of Commissioners
Nassau County Bridge Authority
PO Box 341
Lawrence, N.Y. 11559

Approved @
Board Meeting
of 6-9-21

Agreement to provide services

To the appropriate representative of those charged with governance of Nassau County Bridge Authority:

We are pleased to confirm our understanding of the services we are to provide for the Nassau County Bridge Authority ("Authority") for the years ended December 31, 2021, 2022, and 2023.

We will audit the financial statements of Authority, which comprise the balance sheet as of December 31, 2021, 2022, and 2023 and the related statements of income, retained earnings, and cash flows for the years then ended, for the purpose of expressing an opinion on them. The financial statements are the responsibility of the Authority's management. Our responsibility is to express an opinion on the financial statements based on our audit.

We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audit will be conducted with the objective of our expressing an opinion on the financial statements.

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or

material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

Our audit will be conducted on the basis that management acknowledge and understand that they have responsibility

- a. for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and
- c. to provide us with
 - i. access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters;
 - ii. additional information that we may request from management for the purpose of the audit; and
 - iii. unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

As part of our audit process, we will request from management, written confirmation concerning representations made to us in connection with the audit.

Dispute Resolution Procedure

If any dispute, controversy, or claim arises in connection with the performance or breach of this agreement (including disputes regarding the validity or enforceability of this agreement), either party may, upon written notice to the other party, request facilitated negotiations. Such negotiations shall be assisted by a neutral facilitator acceptable to both parties and shall require the best efforts of the parties to discuss with each other in good faith their respective positions and, respecting their different interests, to finally resolve such dispute.

Fees

Our charges to the Organization for the services described above will be as follows:

Requested Service	Fees
<i>Annual audit of the financial statements for the year ended December 31, 2021</i>	\$25,000
<i>Annual audit of the financial statements for the year ended December 31, 2022</i>	\$25,000
<i>Annual audit of the financial statements for the year ended December 31, 2023</i>	\$27,000

50% of each year's full fee is due upon the first day of fieldwork and will be billed accordingly. Prior to the release of the audit report, we will require payment of 100% of all fees billed.

The fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. We also will bill you for our out-of-pocket expenses and our internal charges for certain support activities. Our fee includes certain flat-rate amounts that reflect an allocation of estimated costs associated with general office services, such as computer usage, telephone charges, facsimile transmissions, postage, and photocopying. We leverage our size to achieve cost savings for our clients in all areas of expense, including those covered by internal charges, and use this system of allocation to minimize total costs. If payment is not received promptly, we reserve the right to stop work on the engagement.

Reporting

We will issue a written report upon completion of our audit of the Authority's financial statements. Our report will be addressed to the board of directors of the Authority. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

Authorization

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

Thank you!



Dexter A. Morse, CPA
Managing Partner

Acknowledged and agreed on behalf of Nassau County Bridge Authority by:


Signature

6-4-21
Date

Executive Director
Title

Upon a motion by Mr. Rosenthal, seconded by Mr. Hartstein and unanimously carried the Board approved the ratification of the Paid Vouchers for the month of April, 2021.

Upon a motion by Ms. Elovich seconded by Mr. Maidenbaum and unanimously carried the Board went into Executive Session at 5:15 p.m. to discuss the 2021 Collective Bargaining Agreement and Carmelo Ayala-Wing Lau.

Upon a motion by Ms. Elovich seconded by Mr. Hartstein and unanimously carried the Board came out of executive Session at 5:50 p.m.

Chairman Grasso will meet again with the Union Representatives to discuss Contract Proposals.

The next meeting of the Bridge Authority will take place on Thursday, July 15, 2021 via Video Conference (ZOOM) because of ongoing COVID 19 Pandemic.

James J. Vilardi, Chairman

PAID VOUCHERS FOR THE MONTH OF JUNE 2021

DESCRIPTION	AMOUNT
CENTRAL BUSINESS SYSTEMS	\$ 330.00
GUARDIAN	3,827.91
HARDESTY & HANOVER	59,142.79
STAPLES	348.11
C N A	110.00
PETER GERBASI	1,850.00
MICHAEL HOPKINS	2,750.00
SPRAGUE	1,035.08
ALAN BLASS	1,500.00
OPTIMUM	569.51
CSEA EMPLOYEE FUND	438.12
COLLISION SPECIALISTS	111.97
CAPITAL ONE CARD	928.56
FORTE RTS	2,352.00
NYS HEALTH INSURANCE	58,713.39
CARD USA	5,670.00
SPRINT	578.38
FRANK SUPPLY	169.35
BEST PRODUCTS	200.00
MICHAELS ELECTRICAL	310.92
ULTIMATE CAR & TRUCK	630.00
NYSIF	3,760.34
BRINKS	1,114.77
ADP	633.30
HARDESTY & HANOVER	29,166.92
HAUGHLAND ENERGY	34,685.45
FIVE TOWNS MASON	38.76
CIMATO & SONS	459.50
LOWE'S	778.27
DE LAGE LANDEN	572.00
ABRZ	115.00
PSEG	4,129.00
NATIONAL GRID	482.21
NY WATER	229.06
PETER GERBASI	1,850.00

MEETING OF JULY 15, 2021

**MINUTES OF THE MEETING OF THE
NASSAU COUNTY BRIDGE AUTHORITY
HELD ON JULY 15, 2021
LAWRENCE, NEW YORK**

**PRESENT: VINCENT GRASSO, MANAGER
ROSEMARIE EVOLA, DEPUTY MANAGER
JAMES J. VILARDI, CHAIRMAN
HELEN ELOVICH, MEMBER
SHALOM MAIDENBAUM, MEMBER
ALAN HARTSTEIN, MEMBER
RUSSELL ROSENTHAL, MEMBER
JEFFREY GREENFIELD NGL INSURANCE GROUP
PETER GERBASI, ENGINEERING
ALAN BLASS, FINANCIAL CONSULTANT (By Skype))
MICHAEL HOPKINS, ESQ. COUNSEL**

**ABSENT: DONIEL BODNER, AUDITOR
SHALOM MAIDENBAUM, MEMBER**

**ALSO PRESENT:
MICHAEL MEROLA
JONATHAN WAHLEN**

Manager Grasso called the meeting to order at 4:28 p.m., via Video Conference (ZOOM) because of COVID 19 Pandemic.

Upon a motion by Mr. Hartstein, seconded by Mr. Rosenthal and unanimously carried the minutes of the Meeting of June 3, 2021 were approved as amended.

Insurance Consultants Report

I am pleased to advise that effective 7/1/2021, the Nassau County Bridge Authority's Workers Compensation Policy has been transferred to the State Insurance Fund Municipal Safety Group. **As you are aware, the Safety Group, will declare annual dividends. The anticipated dividend for the 7/1/2021-2022 policy term will be declared on or around May of 2023.**

We have reviewed the following:

1. Renewal Policy (Group 497)
2. Deposit premium of \$55,968.59. The final premium will be calculated at audit and issuance of declared dividend.

The following are the factors that make up the renewal premium:

Classifications outlined in the policy – We suggest that the appropriate person review the payrolls to be certain that The State Insurance Fund is using accurate payroll estimations.

Classification 9019 – Bridge Operations - \$1,581,700.

Classification 880 – Clerical Office Employees - \$ 415,200.

Experience Modification Factor – The Authority’s current experience modification factor is .94 this reflects a Credit of 6% . The expiring Experience Modification was .91

The State Insurance Fund Discount – 25% (max for Safety Group Policyholders)

NYS Assessment Charges – The Assessment charge is set by the New York State Workers Compensation Rating Board. The 2021 State Insurance Fund Assessment is 11.8% for Workers Compensation.

Fleury Risk Management Service Fee – As you are aware, your entity is charged a service fee by Fleury Risk Management for the administration of this policy. Service fee is approximately \$6,500. (You will receive an invoice from Fleury Risk for this fee.)

Independent Auditors Report

Minutes on Financial Consultant Report by Alan Blass – July 15, 2021

Mr. Blass presented the Budget Variance Report for June 30, 2021, which was included with the package of meeting materials presented to the Board.

This June 30, 2021 Budget Variance compared the revenues and expenses for the month ended June 2021, for the month and year to date, to June 2019.

This comparison is more relevant than comparing to June 30 2020 because of the Covid 19 shutdowns in 2020.

Revenue from Operations of \$635,830 for June 2021 was \$60,084 more than Revenues from Operations for June 2019.

Revenue from Operations of \$3,354,641 for the six months ended June 2021 was \$227,334 or 6.35% less than Revenues from Operations for the six months ended June 2019.

Revenues from 2021 Decal Sales for the first six months is still down by \$72,740 from 2019 or 8.79%.

For the six months ended June 2021, Operating Expenses of \$726,510 is \$97,741 or 15.54% higher than the first six months of 2019.

Most of this increase is an increase in Payroll and Related Expenses of \$77,581 or 5.55% and an increase of Insurance Cost of \$53,167 or 16.12%.

The cash increase for the first six month of 2021 of \$1,071,442 was \$449,132 or 29.54% less than the first six months of 2019.

Engineering Consultants Report

Mr. Gerbasi reported to the Authority that Hardesty & Hanover, Chairman Grasso and Mr. Gerbasi walked the facility perimeter to observe the condition of the Bulkhead and Concrete Piers on the property and bridge that are deteriorated and in need of repair.

Mr. Grasso requested Hardesty & Hanover provide cost proposals for inspection and design to address the:

- Roadway Hatch Replacement
- Bulkhead Replacement/repair options
- Other Bridge maintenance item

The commissioners requested that other proposals be solicited for the purpose of Comparison.

It was also reported that the Toll Booth AC Units were installed and operational. Mr. Gerbasi requested that the positive pressure test results be provided by the contractor before issuing final payment.

Mr. Grasso reported that the Transformer Elevation Contracting work was complete. Mr. Gerbasi noted that final payment should be withheld until the Authority received the Engineer Certificate of Completion and a release of liens is received from the general contractor for all sub-contractors.

Upon a motion by Ms. Elovich seconded by Mr. Rosenthal and unanimously carried the paid vouchers for the month of June, 2021 were ratified.

Upon a motion by Ms. Elovich, seconded by Mr. Rosenthal and unanimously carried the Annual Ratification of the following policies took place:

The Nassau County Bridge Authority Policy and Compliance Manual, The Nassau County Bridge Authority By-Laws, Nassau County Bridge Authority Investment Policy and Guidelines, Nassau County Bridge Authority Executive Management Time, Attendance and Compensation Policy, Nassau County Bridge Authority Computer Use Policy, Nassau County Bridge Authority

Gratis Decal and Bridge Transit Policy, Nassau County Bridge Authority Property Disposition Policy, Nassau County Bridge Authority Records Retention and Disposition Resolution, 2018 NCBA Procurement Policy, Nassau County Bridge Authority Additional Compensation Policy, Nassau County Bridge Authority Re-Training and Skills Development Program

Ms. Evola presented the Monthly Traffic Statistics for the month of June, 2021.

The YTD overtime listing for April 2021 was down approximately 78.63% compared to June 2020.

Upon a motion by Mr. Hartstein seconded by Mr. Rosenthal and unanimously carried the Board went into Executive Session at 4:58 p.m. to discuss the 2021 Collective Bargaining Agreement and possible Toll Increase.

Upon a motion by Ms. Elovich seconded by Mr. Rosenthal and unanimously carried the Board came out of Executive Session at 6:03 p.m.

The next meeting of the Bridge Authority will take place on Thursday, August 20, 2021 via Video Conference (ZOOM) because of ongoing COVID 19 Pandemic.

James J. Vilardi, Chairman

PAID VOUCHERS FOR THE MONTH OF JULY, 2021

DESCRIPTION	AMOUNT
STAPLES	\$ 603.57
GUARDIAN	\$ 4,139.32
CSEA	\$ 438.12
GREAT AMERICAN FINANCIAL	\$ 379.00
FRANCES RUSSO	\$ 400.00
MEDICARE REIMBURSEMENT	\$ 8,464.50
SHELTER POINT LIFE	\$ 218.45
READY REFRESH	\$ 417.29
GREAT AMERICAN FINANCIAL	\$ 379.00
NATIONAL GRID	\$ 131.10
NYS HEALTH INSURANCE	\$56,605.72
MICHAELS ELECTRICAL	\$13,766.45
DE LAGE LANDEN	\$ 497.00
TRAFFIC SYSTEMS	\$ 892.00
MINUTEMAN PRESS	\$ 331.50
ADP	\$ 671.85
ALAN BLASS	\$ 1,500.00
MICHALE HOPKINS	\$ 2,820.50
OPTIMUM	\$ 568.82
HARDESTY & HANOVER	\$19,701.50
CIMATO & SONS	\$ 178.50
SIDHAL INDUSTRIES	\$ 404.40
FRANK SUPPLY	\$ 115.91
KCN HEATING	\$14,925.00
BRINKS	\$ 1,114.77
EUGENE BOWERS	\$ 61.77
NYSIF	\$ 3,770.34
GLOBAL FUELING	\$ 867.50
STAPLES	\$ 427.39
PSEG	\$ 4,582.14
ARROW EXTERMINATING	\$ 237.00
INDEPENDENT COACH	\$ 782.82
SPRINT	\$ 251.34
FLEURY RISK MANAGEMENT	\$ 6,491.60
eSCREEN	\$ 50.25
NY WATER	\$ 168.09
MULTI-MEDIA COMMUNICATION	\$ 4,386.99

MEETING OF AUGUST 26, 2021

**MINUTES OF THE MEETING OF THE
NASSAU COUNTY BRIDGE AUTHORITY
HELD ON AUGUST 26, 2021
LAWRENCE, NEW YORK**

**PRESENT: VINCENT GRASSO, MANAGER
JAMES J. VILARDI, CHAIRMAN
HELEN ELOVICH, MEMBER
ALAN HARTSTEIN, MEMBER
RUSSELL ROSENTHAL, MEMBER
PETER GERBASI, ENGINEERING
MICHAEL HOPKINS, ESQ. COUNSEL**

**ABSENT: ROSEMARIE EVOLA, DEPUTY MANAGER
SHALOM MAIDENBAUM, MEMBER
JEFFREY GREENFIELD NGL INSURANCE GROUP
ALAN BLASS, FINANCIAL CONSULTANT
DONIEL BODNER, AUDITOR**

ALSO PRESENT:

Manager Grasso called the meeting to order at 4:35 p.m., via Video Conference (ZOOM) because of COVID 19 Pandemic.

Upon a motion by Mr. Hartstein, seconded by Mr. Rosenthal and unanimously carried the minutes of the Meeting of July 15, 2021, were approved as amended.

Insurance Consultants Report

The only item we have to report is the workers compensation claim with the state fund and the judgement is not a concern. The initial date of the claim of 2002 makes it have no impact on the NCBA current or future loss ratio or experience mod and there will be no financial impact.

Accounting Consultants Report

Minutes on Financial Consultant Report by Alan Blass – August 26, 2021

Mr. Blass presented the Budget Variance Report for July 31, 2021, which was included with the package of meeting materials presented to the Board.

This July 31, 2021 Budget Variance compared the revenues and expenses for the month ended July 31 2021, for the month and year to date, to July 31, 2019.

This comparison is more relevant than comparing to July 31, 2020 because of the Covid 19 shutdowns in 2020.

Revenue from Operations of \$637,690 for July 2021 was \$31,825 less than Revenues from Operations for July 2019.

Revenue from Operations of \$3,992,331 for the seven months ended July 2021 was \$259,159 or 6.10% less than Revenues from Operations for the seven months ended July 31, 2019.

Revenues from 2021 Decal Sales for the first seven months is still down by \$72,845 from 2019 or 7.93%.

For the seven months ended July 31, 2021, Operating Expenses of \$790,732 is \$127,919 or 19.30% higher than the first seven months of 2019.

Most of this increase is an increase in Payroll and Related Expenses of \$91,350 or 5.57% and an increase of Insurance Cost of \$53,167 or 16.12%.

The cash increase for the first seven months of 2021 of \$1,390,381 was \$537,639 or 27.89% less than the first seven months of 2019.

Engineering Consultants Report

Mr. Gerbasi reported to the Authority that he had reached out to Bob Eslinger of Hardesty & Hanover and inquired of the status of requested proposals, on Bridge repair items and Bulkhead redesign efforts. Based on the information provided we can expect a proposal that proposal that will be presented at the September 17th. Board Meeting.

Mr. Gerbasi also reported that the Toll Booth AC was operational. He indicated that he has not been provided with a report on the positive pressure in the Toll Booths.

Chairman Grasso spoke about the uninsured motorist who crashed into the new cameras at the Bridge. Mr. Hopkins will advise at the next meeting.

Upon a motion by Mr. Hartstein, seconded by Mr. Rosenthal and unanimously carried the paid vouchers for the month of July 2021 were ratified.

Upon a motion by Mr. Rosenthal, seconded by Mr. Hartstein and unanimously carried the Nassau County Bridge Authority Budget-Operations for 2022 was unanimously approved.

Chairman Grasso presented the Monthly Traffic Statistics for the month of July,2021.

The YTD overtime listing for July 2021 was up approximately 34.45% compared to July 2020.

The next meeting of the Bridge Authority will take place on Thursday, September 23, 2021 via Video Conference (ZOOM) because of ongoing COVID 19 Pandemic.

James J. Vilardi, Chairman

PAID VOUCHERS FOR THE MONTH OF AUGUST, 2021

DESCRIPTION	AMOUNT
SIGHTMD	\$ 142.73
FINE LINE SERVICE	843.12
COLLISION SPECIALISTS	374.51
LOWE'S	439.69
CENTRAL BUSINESS SYSTEMS	74.00
CROWN FORD	675.95
CIMATO & SONS	100.00
ADP	865.59
MAYFAIR POWER SYSTEMS	1,751.85
RICHILIEU	87.00
DE LAGE LANDEN	497.00
GUARDIAN	3,877.35
CSEA EMPLOYEE FUND	316.42
FRANCES RUSSO	400.00
HARDESTY & HANOVER	5,455.87
PETER GERBASI	1,850.00
ALAN BLASS	1,500.00
OPTIMUM	568.82
MULTI-MEDIA COMMUNICATIONS	6,625.00
MICHAEL HOPKINS	2,762.25
GREAT AMERICAN FINANCIAL	416.90
ISLAND ELEVATOR	705.00
NYSIF	4,854.79
BRINKS	1,114.77
PSEG	4,926.66
CARMELO AYALA	300.00
CAPITAL ONE CARD	1,529.15
NYS HEALTH INSURANCE	56,605.72
STAPLES	271.84
BEST PRODUCTS	200.00
MICHAELS ELECTRIC	1,411.64
SAFETY-KLEEN	421.93
GLOBAL FUELING	643.08
PETER GERBASI	1,850.00
NATIONAL GRID	124.92
CENTRAL BUSINESS SYSTEMS	206.90
HARDESTY & HANOVER	4,034.32
SPRINT	251.34
ARROW EXTERMINATING	97.00
NY WATER	180.76

PAID VOUCHERS FOR THE MONTH OF SEPTEMBER, 2021

DESCRIPTION	AMOUNT
MULTI-MEDIA COMMUNICATIONS	\$4,800.80
ADP	1,066.77
CARMELO AYALA	500.00
MICHAEL HOPKINS	2,750.00
CENTRAL BUSINESS SYSTEMS	289.12
FRANCES RUSSO	400.00
MINUTEMAN PRESS	436.96
ALAN BLASS	1,500.00
BANK OF NY MELLON	470,775.00
GOOD SAMARITAN HOSPITAL	475.51
READY REFRESH	1,017.52
Escreen	164.96
CSEA EMPLOYEE FUND	389.44
GUARDIAN	3,981.96
LOWE'S	1,696.97
GREAT AMERICAN FINANCIAL	379.00
DE LAGE LANDEN	497.00
RUSSO RECYCLING	120.00
SHERWIN-WILLIAMS	149.24
HARDESTY & HANOVER	2,640.09
NYSIF	4,854.79
ARROW EXTERMINATING	237.00
FIVE TOWNS MASON	35.00
RICHNER COMMUNICATIONS	207.40
PSEG	4,816.81
SPRAGUE	1,103.57
NYS HEALTH INSURANCE	48,067.19
BRINKS	1,114.77
SPRINT	251.34
OPTIMUM	568.82
GLOBAL FUELING	993.57
CAPITAL ONE CARD	3,746.01
NATIONAL GRID	140.88
STAPLES	232.69
MEDICARE REIMBURSEMENT	8,167.50

MEETING OF OCTOBER 28, 2021

**MINUTES OF THE MEETING OF THE
NASSAU COUNTY BRIDGE AUTHORITY
HELD ON OCTOBER 28, 2021
LAWRENCE, NEW YORK**

**PRESENT: VINCENT GRASSO, MANAGER
JAMES J. VILARDI, CHAIRMAN**

**ALAN HARTSTEIN, MEMBER
RUSSELL ROSENTHAL, MEMBER
SHALOM MAIDENBAUM, MEMBER
JEFFREY GREENFIELD NGL INSURANCE GROUP
ALAN BLASS, FINANCIAL CONSULTANT
PETER GERBASI, ENGINEERING
MICHAEL HOPKINS, ESQ. COUNSEL**

**ABSENT: ROSEMARIE EVOLA, DEPUTY MANAGER
HELEN ELOVICH, MEMBER
DONIEL BODNER, AUDITOR**

ALSO PRESENT:

Manager Grasso called the meeting to order at 4:30 p.m., via Video Conference (ZOOM) because of COVID 19 Pandemic.

Upon a motion by Mr. Mr. Rosenthal, seconded by Mr. Hartstein and unanimously carried the minutes of the Meeting of August 26, 2021, were approved as amended.

Insurance Consultants Report

In accordance with the request from Vincent Grasso, I have undertaken the marketing of the renewal policy. I met with Gallagher and company who, has a department, specializing in municipal insurance.

I am putting an ad in the Long Island Business News.

Accounting Consultants Report

Mr. Blass presented the Budget Variance Report for September 30, 2021 , which was included with the package of meeting materials presented to the Board.

This September 30, 2021 Budget Variance compared the revenues and expenses for the month ended September 30 2021, for the month and year to date, to September 30 2019.

This comparison is more relevant than comparing to September 2020 because of the Covid 19 shutdowns in 2020.

Revenue from Operations of \$458,901 for September 2021 was \$27,904 more than Revenues from Operations for September 2019.

Revenue from Operations of \$5,049,500 for the nine months ended September 30, 2021 was \$240,852 or 4.55% less than Revenues from Operations for the nine months ended September 30, 2019.

Revenues from 2021 Decal Sales for the first nine months is still down by \$64,720 from 2019 or 12.27%.

For the nine months ended September 30, 2021, Operating Expenses of \$885,530 is \$141,278 or 18.98% higher than the first nine months of 2019.

Most of this increase is an increase in Payroll and Related Expenses of \$193,208 or 9.11% and an increase of Insurance Cost of \$53,426 or 16.20%.

This was offset by a decrease in Utilities cost of \$19,367 or 28.59%, which was due to NCBA ongoing use of solar energy.

The cash increase for the first nine months of 2021 of \$1,595,030 was \$636,410 or 28.52% less than the first nine months of 2019.

Engineering Consultants Report

Mr. Gerbasi reported to the Authority that he was in receipt of a proposal for "*Contract Document Preparation Cost Estimate for Concrete Repairs to Bridge Pier Pile Bents and Replacement of Roadway Hatches over Machinery Rooms*" from Hardesty & Hanover. Mr. Grasso indicated that he had not distributed this document to the Commissioners.

Mr. Gerbasi stated that with regard to work that directly impacts bridge structure, he will be recommending that the authority "stays with old hands" and vote to approve retaining H&H for the Bridge design, bidding and Construction Administration work.

Mr. Grasso indicated that he would be issuing the H&H proposal to the Board for its review and consideration next at next months meeting.

Upon a motion by Mr. Rosenthal, seconded by Mr. Hartstein and unanimously carried the paid vouchers for the months of August 2021 and September 2021 were ratified.

Chairman Grasso presented the Monthly Traffic Statistics for the month of September 2021.

The YTD overtime listing for September 2020 was up approximately 49.50% compared to September 2021.

Mr. Grasso reported to the Board that 80% of employees at the Bridge have received the COVID vaccination, and of the 7 who did not, 4 had contracted and recovered from COVID.

The current policy remains that people are encouraged to get the vaccination, but not mandated. When dealing with the public, ALL employees must wear a mask, and anyone experiencing symptoms should get tested immediately. Those who test positive are to immediately quarantine for 10 days. Employees will not be charged for the 10 days in quarantine. Additionally, those employees choosing to be vaccinated are granted 1 day of paid leave for each shot they receive.

The Board has stated that future vaccine mandates will be judged based upon protocols for the non-Law Enforcement and non-Medical personnel of Nassau County are implemented.

Decal holders who can present proof (i.e. letter from insurance company) that their vehicle was totaled can have the Transfer Fee for a transfer decal waived.

The next meeting of the Bridge Authority will take place on Thursday, December 16, 2021 via Video Conference (ZOOM) because of ongoing COVID 19 Pandemic.

James J. Vilardi, Chairman

PAID VOUCHERS FOR THE MONTH OF OCTOBER, 2021

DESCRIPTION	AMOUNT
NYS HEALTH INSURANCE	\$ 53,391.37
FRANK SUPPLY	773.36
LOWE'S	592.97
GABRIELLE TRUCK SALES	34,222.00
CIMATO & SONS	28.00
FASTENAL	496.76
CSEA EMPLOYEE FUND	389.44
GUARDIAN	3,864.39
SIDHAL INDUSTRIES	470.53
MICHAELS ELECTRICAL SUPPLY	132.78
A&B TOWING	300.00
MINUTEMAN PRESS	405.26
PETER GERBASI	1,850.00
SALERNO BROKERAGE	1,671.28
ADP	666.07
TRUIS	2,750.00
ALAN BLASS	1,500.00
GREAT AMERICAN FINANCIAL	379.00
NY WATER	121.10
CAPITAL ONE CARD	1,667.66
SHELTER POINT	214.35
NATIONAL GRID	130.87
NY WATER	281.89
PSEG	4,606.47
BEST PRODUCTS	265.00
BRINKS	1,496.83
NYSIF	4,854.79
STAPLES	144.08
HARDESTY & HANOVER	3,943.90
OPTIMUM	567.64
DE LAGE LANDEN	497.00
CENTRAL BUSINESS SYSTEMS	97.00
SPRINT	251.29
LOWE'S	731.24
GLOBAL MONTELLO	1,940.63
GLOBAL FUELING	1,072.00
MICHAELS ELECTRRICAL	341.89
FASTENAL	478.55

MEETING OF JANUARY 20, 2022

PAID VOUCHERS FOR THE MONTH OF NOVEMBER, 2021

DESCRIPTION	AMOUNT
CIMATO & SONS	\$ 35.00
NAC VAN & TRUCK	\$2,710.00
CENTRAL LOCK & KEY	47.00
GUARDIAN	3,833.99
CSEA EMPLOYEE FUND	389.44
PETER GERBASI	1,850.00
CARMELO AYALA	1,100.00
ALAN BLASS	1,500.00
NORTHSHORE LIJ	40.00
ADP	783.42
RICHELIEU	87.00
MICHAEL HOPKINS	2,750.00
READY REFRESH	364.09
ISLAND ELEVATOR	705.00
CAPITAL ONE CARD	1,762.50
GREAT AMERICAN FINANCIAL	379.00
Escreen	239.44
NY WATER	165.55
NYS HEALTH INSURANCE	53,390.65
DELAGE LANDEN	497.00
STAPLES	338.74
PSEG	3,095.27
OPTIMUM	567.64
NYSIF	4,854.79
NYS RETIREMENT SYSTEM	300,458.00
ARROW EXTERMINATING	237.00
ADVANCED VIDEO SURVEILLANCE	600.00
CORE BTS	4,440.00
BRIDGE TOWER OPCO	20.53
FRANCES RUSSO	400.00
BRINKS	1,222.90
SPRINT	251.29
GLOBAL FUELING	402.00
HINCK	8,771.25

MEETING OF JANUARY 20, 2022

PAID VOUCHERS FOR THE MONTH OF DECEMBER 2021

DESCRIPTION	AMOUNT
MICHAEL MEROLA	\$ 382.40
NYS HEALTH INSURANCE	50,945.58
GUARDIAN	3,584.78
PETER GERBASI	1,850.00
NATIONAL GRID	234.86
SAMARITAN EMERGENCY SRVS	300.45
STAPLES	623.46
JOHNSON CONTROLS	8,730.30
ALAN BLASS	1,500.00
ERIC PERSON	134.68
GLOBAL FUELING	301.50
ADP	621.97
CIMATO & SONS	100.00
NYSIF	5,543.52
ARROW EXTERMINATING	97.00
BRINKS	1,222.89
CAPITAL ONE CARD	2,070.00
GREAT AMERICAN FINANCIAL	379.00
CSEA	38944
OPTIMUM	526.96
ATLANTIC SALT	10,071.36
MINUTEMAN PRESS	390.26
PSEG	4,724.26
CENTRAL BUSINESS SYSTEMS	590.97
DE LAGE LANDEN	497.00
ABRZ	707.00
MEDICARE REIMBURSEMENT	8,019.00
LOWE'S	228.50
NCBA	474.77
WELDON, WILLIAMS & LICK	10,199.84
NATIONAL GRID	1,476.52
STAPLES	294.42
MICHAEL HOPKINS	2,750.00
SPRINT	251.29
NY AMERICAN WATER	224.99
READY REFRESH	234.31

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